

## KESGRAVE TOWN COUNCIL

### Community and Recreation Committee Meeting Minutes 16 September 2019

#### **Councillors Present:**

Councillor A Comber (*Chair of this Committee*)  
Councillor G Lynch  
Councillor A Athwall  
Councillor P Carr  
Councillor S Ventriglia  
Councillor J Ogden

#### **In Attendance:**

- Mrs J Catling-Green Events & Estate Manager
1. **Welcome and Apologies for Absence** – The Chair welcomed those present and confirmed there were no apologies.
  2. **Declaration of Interests** – None.
  3. **Minutes of the Last Meeting** - held on Monday 17 June 2019 – These Minutes were received, considered and approved by the Committee, following the vote. (Signed copy in the minute folder).
  4. **Officer Report/Update/Matters Arising** – J C-G confirmed the new large recycling bin is now installed outside of the Kesgrave High School. Thanks, were given to District Councillor McCallum and County Councillor Lawson for using their enabling budget to fund the bin.
  5. **Members of the Public** – Andrew Jolliffe, Communities Officer from East Suffolk Council was in attendance and introduced himself to the Committee.
  6. **Youth Club** – KTC are awaiting a new agreement from Orwell Housing for the continuation of the Thursday evening Youth Club. AC made thanks to 4YP for the running of their school holiday Youth Club.
  7. **Millennium Jubilee Hall (MJH) / Millennium Sports Ground (MSG)** –
    - a. Football pitches – AC and JC-G met with two members of the Kesgrave Kestrels football club. They have agreed a programme of works for the improvements to the MSG sports field. The works will be carried out by Parkers Pitchers and the Kesgrave Covenant will be kept informed of progress. It is hoped for the works to start after the 2020 Fun Day and be completed by the end of August 2020. The FA will fund half of the cost of works and the Football Club intend to approach SPARK for the remainder of funding. KTC will take on the ongoing maintenance.
    - b. Outside water bottle fillers – The committee discussed the request from GL and felt that a filler at the MJH and KTC office would be ideal, AC will also make enquiries for one at the Scout Hall. The approximate cost of these each is £349 +

installation. GL confirmed he would be willing to offer some of his enabling budget and SPARK would be also be approached for funding. JC-G confirmed she would obtain a cost for installation.

#### **8. Transport & Pedestrian Matters –**

a. A table of road markings identified for works was sent out to the Committee for information. AC asked that if anyone was aware of roads that had been missed then to notify the office.

b. Curtis Way parking restrictions – A request has been received from a member of the public for a space with no parking for Curtis Way to enable drivers to pull over to create a passing place. It was felt that due to the nature of the road including the width and the amount of dropped kerbs it would be very difficult to identify an area for this to happen. It was voted and agreed that this could not be taken further.

c. Bus Stop timetables – Sue Hall has requested timetable signs for the bus stops, at present members of the public are asked to go online, which is not suitable for all.

#### **9. Play Areas, Open Spaces –**

a. Emergency works to two oak trees in Oak Meadow – JC-G confirmed that two large oaks required works in Oak Meadow for health and safety reasons. One of the trees will be pollarded to approximately 20ft as it is showing signs of disease and it is hoped that this work would help the tree to recover. There is no TPO on the tree and East Suffolk Council have been informed. The works are to be carried out in October 2020.

b. Additional bench along Fenton's Way – A member of the public has requested an additional bench along Fenton's Way, the committee felt that there was nowhere suitable as houses are in close proximity to where a new bench could be installed. Unfortunately benches near to residential areas can cause complaints of noise and anti-social behaviour. The committee considered, voted and agreed not to pursue the matter.

c. Running distance markers – A request has been received for distance markers to be painted along Pilbrough's Walk. The Committee considered whether markers would be beneficial as runners generally use Smart phones/watches and may also start/finish at different locations. It was considered and agreed that JC-G would contact the enquirer to request further information and invite them to present at the next C&R meeting on the 9<sup>th</sup> December 2019.

d. Benches at Millennium Sports Ground – It had been noticed on Facebook that residents of Kesgrave had requested more benches at the MSG. After discussion it was considered, voted and agreed that costs for, location and agreement of the Kesgrave Covenant be sought for an additional bench and bin to be installed.

**10. Christmas Lights Switch on Event 2019** – Tree to be delivered week commencing 25/11 and lights up on the 27/11.

**11. Ice Skating Event** – No update.

12. **Kesgrave Fireworks** – First year the Town Council will be running this event, JC-G has been liaising with Councillor D McCallum who previously ran the event. Any help for the clear up early on Monday 4<sup>th</sup> November would be welcomed.
13. **Remembrance Service** – No update.
14. **Evening of Reflection** – No update.
15. **Suggestions for Press and Media** – None.
16. **To receive** such other communications or matters of sufficient urgency and importance that the Chairman will allow for discussion (to be notified to the office by 12noon on the day of the meeting) – J O had seen a press release on Community Partnerships, A Jolliffe from ESC clarified what was happening and confirmed a email would be sent to all Town/Parish Clerks by the end of the week and a large data pack would be sent out in October and a meeting for Parishes to attend. It was voted and agreed that once further information had been received it would be discussed at the next Full Town Council Meeting.

GL asked that consideration be given for the Town Council to liaise with Kesgrave Cemetery in respect of replacing the large oak which is dead with a new tree. This was considered and agreed. JC-G to liaise with the Church.

AA informed the committee that a new dementia café will be held once a month at the Royal British Legion Hall. J C-G asked the committee to notify the office of any events so that they can help promote.

AC reported that the Christmas Day Meal at the Scout Hall would again take place for those residents on their own on Christmas Day.

17. **Agenda items for the next meeting** – Christmas day meal at the Scout Hall (AC).  
**Date of next meeting** – Monday 9 December 2019 at 7.15pm in the Council Chamber at the Town Council office.

*(meeting closed at 8.10pm)*

**Signed: Chairman..... Date.....**