



Kesgrave Town Council

Ferguson Way, Kesgrave, Ipswich, IP5 2FZ

Telephone: (01473) 625179

Email: enquiry@kesgravetowncouncil.org.uk

Website: www.kesgravetowncouncil.org.uk

Kesgrave Town Council

Full Town Council Meeting, Monday 29 July 2019 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Town Council meeting which will take place on **Monday, 29 July 2019 at 7.15pm** in the Council Chamber.

Yours sincerely

J Abbott

Joanna Abbott
Town Clerk
24 July 2019



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AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Town Council meeting held on the 24 June 2019** – to receive, consider and agree. (Copy attached).
4. **Chairman's Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Partnership Funded PCSO Reports** – to receive and note.
9. **Finance & Governance** –
 - a. Schedule of Accounts – to consider and approve (details attached).
 - b. Transfer from Savings Account – to consider and approve (details attached).
 - c. Library Grant Report - to receive, consider and agree payments – 4th quarter (Jan-Mar 2018/19 budget) and 1st quarter (Apr-Jun 2019/20 budget) – (paper attached).
 - d. Finance & Governance meeting held on 15 July (copy attached) – to receive and note.
10. **Planning & Development** –
 - a. Planning & Development Committee meeting minutes; 1 and 15 July, – to receive and note (copies attached).
11. **Neighbourhood Plan (NP)** – to receive an update.
12. **Community & Recreation** –
 - a. Foxhall Road, Kesgrave – to receive an update.
 - b. Woodbridge and District ASB Meeting 27 June 19 – to receive a verbal update from Cllr A Comber.
13. **Ipswich Northern Route Consultation** – to receive, consider and agree the Town Councils response. (Papers attached).
14. **Co-Option of Town Councillor** – to receive, consider and agree (paper attached).
15. **Kesgrave Post Office** – to receive an update.
16. **Kesgrave Town Council Representatives** – to receive, consider and note changes.
17. **Report from Clerk and Press Officer** – to receive.
18. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
19. **Date of Next Meeting** - the next Full Town Council Meeting will be held on Monday 30 September 2019 at 7.15pm in the Council Chamber of the Town Council offices.
20. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.



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21. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
22. **Confidential Minutes –**
 - a. **Town Council meeting** held on 24 June (copy attached). To receive, consider and agree.
 - b. **Finance & Governance Committee meeting** held on 15 July (copy attached). To receive, note and agree the following recommendations;
 - Staff Salaries/Payments – to agree.
23. **Staffing Matters –**
 - a. **KTC Staff Restructure** – to receive an update.
 - b. **Salaries** – to receive and consider.
 - c. **Pensions** – to receive and consider.