

KESGRAVE TOWN COUNCIL

Planning and Development Committee Meeting Minutes

15 July 2019

Councillors Present:

K Archer (Chairman of this Committee)

A Athwall

N Beecroft-Smith

R Gibson

G Ward

In Attendance:

- Mrs J Abbott – Town Clerk
- Mr J Ogden – Town Councillor

1. **Welcome and to Receive and Accept Apologies for Absence** – The Chair welcomed those present and confirmed there were no apologies for absence. J Abbott advised that all apologies now need to be noted and accepted (if agreed) with a reason of 'personal' or 'work'.
2. **Declaration of Interests** – There were no declarations of interest.
3. **Minutes of the Last Meeting held on the 1 July 2019** – These Minutes were received, considered and approved, 3 agreed, 2 abstained. (Signed copy in the minute book).
4. **Clerks Report/Update/Matters Arising** – J Abbott advised she has asked ESC to clarify if persons wishing to attend, but not speak, at the Suffolk Coastal Local Plan Examination, still need to confirm their attendance. Cllr R Gibson advised he would be willing to attend ESC Planning meetings if required.
5. **Members of the Public** – None present.
6. **Copy Letters of Objection/In Support/Observations** – None.
7. **Schedule of Applications/Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). (Copy in minute book). To summarise, there were four applications for consideration. Two were recommended as approve; DC/19/2500/VOC Land at junction of Ropes Drive and Mead Drive, and DC/19/2424/FUL 5 Ashdale Road. One was recommended as refuse; DC/19/2456/LBC The Farmhouse Public House St Isidores, Signage is not in keeping with the status of a listed building. The Fourth was recommended as refer; this Committee require some clarification from the ESC Case Officer due to conflicting information.
8. **Schedule of Planning Decisions** – The Committee noted the 2 applications listed, 1 of which had been permitted and 1 refused. (Copy in minute book).
9. **Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – J Abbott advised an email had been received from the Case Officer for application, DC/19/1579/FUL 17 Oxford Road. As this Committee had recommended refusal but the Case Officer was 'minded to' accept, it was referred to the referral panel. The outcome was for the application to remain

‘delegated’ as it was considered there were no planning justifications for the decision to be referred to the Planning Committee. This Committee requested for J Abbott to go back to the Case Officer for a more detailed reason as to why the comments made by this Committee had no ‘planning justifications’.

- 10. Kesgrave Neighbourhood Plan (NP) Steering Group** – Cllr R Gibson and Chairman of the NP confirmed we are now in Consultation and all necessary correspondence has been sent by himself and J Abbott. As a result of the ESC Environmental Team making changes re the Air Quality report, R Gibson would like to see Kesgrave Town Council address the fact we only have 2 monitors in the Town, compared to multiple monitors in Woodbridge. J Abbott will refer this to the relevant Committee.
- 11. Brightwell Lakes (2000 new homes in Martlesham)** – Nothing to report.
- 12. Proposed New Houses - Suffolk Police HQ, Martlesham** – Nothing to report.
- 13. Other/Urgent Communications** – J Abbott confirmed that long standing Agenda items where there is no current communication will be removed from the next Agenda and re added at such time that the item needs to be further updated/discussed/reviewed. R Gibson asked about the Northern Route Consultation. J Abbott confirmed there will be an Agenda item for the Full Council meeting on 29 July and any Cllrs who wish to submit a paper can do so and a copy of which will be sent to Full Council with the 29 July Agenda. R Gibson asked for his current paper, which he had sent to the Clerk to be withdrawn and he will re submit. Cllr K Archer made reference to a meeting he was due to have with the Clerk from Thurston Parish Council to discuss Planning Matters, had now been cancelled. However, he believes this would be beneficial to planning responses we make to ESC. J Abbott made the Committee aware that whilst the P&D Committee has some delegated powers within their Terms of Reference, Committee members need to ensure they are not working as individuals, and all meetings, which are on behalf of or representing the Town Council are done so with the Office and Full Councils knowledge and agreement.
- 14. Date of Next Meeting** – The next Planning and Development Committee meeting will be held on Monday 29 July 2019 at 6.15pm at the Town Council office.
- 15. Agenda Items for Next Meeting** – Nothing requested.

There being no other business, the meeting closed at 7pm

Signed: Chairman..... Date.....