

KESGRAVE TOWN COUNCIL

Minutes of the Full Town Council Meeting held on 24 June 2019

Councillors present:

N Beecroft-Smith (*Chairman of the Town Council*)
A Comber
K Archer
J Ogden (*Vice-Chairman of the Town Council*)
D Fairbrother
S Ventigila
G Ward
G Lynch
R Gibson
D McCallum (*East Suffolk Councillor*)

Officers present:

J Abbott – Town Clerk
J Catling-Green – Service Development Co-ordinator

1. Welcome and to Receive Apologies for Absence – The Chairman welcomed those present. Apologies for absence were received from Councillors A Athwall, P Carr, District/County Councillor S Lawson and County Councillor R Whiting.

2. Declaration of Interests – None.

3. Minutes of the last Meeting – (ATCM) 13 May 2019, Full Council received, considered and agreed following the vote.

4. Chairman's Communication – Cllr N Beecroft-Smith spoke briefly on the recent Bell Lane/Foxhall Road accidents. The Annual Town meeting went well. The Kesgrave Fun Day was cancelled due to predicted bad weather, but we will be back for 2020. He gave thanks to the staff who had worked on the organisation of the day. He confirmed he attended the inaugural medal investiture and 3 medals were presented, he also attended Suffolk Pride on the weekend of 22/23 June where he and other Chairman's of Council's lead the parade. He will be attending the 'Ipswich Mayor at Home' event on the 3 July 2020. He confirmed the Senior Citizen Outing will take place on Monday 19th August 2020.

5. Clerks/Officer Report/Update – J Abbott confirmed that all Committees have their Chair/Vice Chairs in place. Due to being Chair of the Planning Committee, Cllr K Archer will no longer be the representative for SALC, therefore a new rep was required. Cllr R Gibson confirmed that he would take this position. The next meeting for SALC representatives is on September 2nd 2020.

6. Members of the Public – there were 2 members of the public present, neither wished to speak at this point.

7. County and District Councillor Reports – District Cllr G Lynch confirmed that he was Chair of Audit and Governance and Scrutiny Committees at East Suffolk Council. He has been approached by both parties regarding the Holly Road Planning application but confirmed he could not support either party. District Cllr D McCallum confirmed that she is the Chair of Planning at ESC. She supported the Town Council's decision on cancelling the Fun Day due to the predicted weather. She had seen recently social media comments in respect of a food bank being needed in Kesgrave and suggested that Cllr D Fairbrother head up the initiative and she

would support this. Various local groups are offering activities for young people of Kesgrave in the school holidays and her funding would be used in helping these organisations on putting on activities. Cllr McCallum is also helping with Operation Camouflage, an initiative of ESC for young people held at the Rock Barracks at Sutton Heath. Leader of ESC, Steve Gallant will be visiting Kesgrave and it is hoped that he can meet representatives from the Town Council. Cllr D McCallum also confirmed that she had been in communication with the Director of Spedeworth regarding the clearing of land near to the Bell Lane/Foxhall junction. This land is not owned by Spedeworth and the clearing was carried out by SCC highways.

8. Partnership Funded PCSO Reports –

- The PCSO reports were received and noted. (Copy of reports in minute book).

9. Finance & Governance –

- a. Schedule of Accounts – These were presented and following the vote agreed by Council.
- b. Transfers from Savings Account - These were presented and following the vote agreed by Council.
- c. Finance and Governance meeting held 3 June – these were received and noted with the following recommendation;
 - KTC Policies – These have been reviewed and graded for review within 3, 6 or 12months by the F&G Committee – following the vote this was agreed by Council.
 - It was requested that item 10b. be covered under this Agenda item (all agreed) - Terms of Reference – ‘Transport and Pedestrian matters’ to be transferred to the Community & Recreation Committee – following the vote this was agreed. J Abbott to update ToR for both Committees.

Cllr J Odgen and Chair of F&G also advised that the new signatories process had started.

10. Planning & Development –

- a. Planning & Development Committee meeting minutes; 20 May, 3 and 17 June – these were received and noted.
- b. Terms of Reference – (see item 9c.).

11. Neighbourhood Plan – Cllr R Gibson and Chair of the NP provided an update (recorded in P&D minutes).

12. Community & Recreation –

- a. Community and Recreation Committee meeting minutes 17 June 2019 – these were received and noted.
- b. Foxhall Road, Kesgrave – A discussion took place on the recent accidents at the junction of Bell Lane and Foxhall Road, which included a fatality. J Abbott has been in discussion with County Cllr R Whiting, no further discussions / recommendations will take place until the Full Police accident report has been received. It was agreed that the Town Council should enquire to see if they are able to request a copy of the Police report and also one from the serious accident at the same location last July. District Cllr D McCallum suggested that KTC contact Tim Passmore to discuss.
- c. Kesgrave Fun Day – After discussion it was agreed to move the next Fun Day to the 27th June 2020. Votes were 7 for, 2 against.

13. Kesgrave Post Office – It was agreed for KTC to contact Royal Mail to clarify the situation with regard to their letter informing that parcel/package collection would now be in Commercial

Road Ipswich and not Penzance Road Post Office. It was agreed that KTC would support the Post Office as it is very much part of the Community.

14. Report from Clerk and Press Officer – J Abbott reported that BBC Radio Suffolk had contacted the office to discuss the Bell Lane/Foxhall junction accidents, J Abbott returned the call, but no contact was made.

15. Other /Urgent Communications – None.

16. Date of Next Meeting - The next meeting will be held on 29 July 2019 at 7.15pm, in the Council Chamber of the Town Council Offices. Apologies given by J Abbott.

17. Agenda Items for Next Meeting – Cllr R Gibson requested for the Suffolk Coastal Local Plan Examination, this will be a P&D agenda item.

(The 2 members of the public left the meeting at this point – 8.10pm)

18. Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960 – Full Council considered and agreed following the vote.

Agenda items 19a, b and 20a, b were then discussed in the CONFIDENTIAL part of this meeting.

Chairman **Date**.....