

## KESGRAVE TOWN COUNCIL

### Planning and Development Committee Meeting Minutes

20 May 2019

#### **Councillors Present:**

**K Archer**

**A Athwall**

**N Beecroft-Smith**

**R Gibson**

#### **In Attendance:**

- Mrs J Abbott – Town Clerk
  - Mr J Ogden – Town Councillor (*arrived at 6.25pm*)
1. **Election of Committee Chairman** – Cllr N Beecroft-Smith took the Chair for this item as the Chairman of the Town Council. Cllr K Archer was proposed, seconded and duly elected, following the vote. Cllr Archer then took the Chair for the rest of the meeting.
  2. **Election of Committee Vice-Chairman** – Cllr R Gibson was proposed, seconded and duly elected, following the vote.
  3. **Welcome and Apologies for Absence** – The Chair welcomed those present and confirmed apologies received from Cllr G Ward.
  4. **Declaration of Interests** – There were no declarations of interest.
  5. **Minutes of the Last Meeting held on the 29 April 2019** – These Minutes were received, considered and approved by the Committee, following the vote. (Signed copy in the minute book).
  6. **Clerks Report/Update/Matters Arising** – Nothing to report.
  7. **Members of the Public** – None present.
  8. **Copy Letters of Objection/In Support/Observations** – None received via the Town Council Office; however, it was noted by Cllr Archer that there were objection letters registered on ESC Planning website for some of the applications the Committee will be reviewing under item.9.
  9. **Schedule of Applications/Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). (Copy in minute book). There were 4 applications for consideration, 1 was recommended as approve, DC/19/1729/FUL 24 Dickinson Terrace. 3 applications were recommended for refusal, DC/19/1650/FUL 128 Bell Lane – overlooking neighbouring properties, DC/19/1579/FUL 17 Oxford Road – overlooking neighbour and DC/19/1572/FUL The Oaks 107A Bell Lane - over development of site and overlooking neighbouring properties.
  10. **Schedule of Planning Decisions** – The Committee noted the 7 applications listed, all of which had been permitted.

11. **Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – J Abbott advised the LPA had emailed the office to confirm application DC/19/0917/FUL 12 Grange Lane, was approved. The referral panel were satisfied that adequate parking spaces met with the Highways Authorities requirements.
12. **Kesgrave Neighbourhood Plan (NP) Steering Group** – Cllr R Gibson, also Chair of the NP confirmed there was nothing further to report at this stage.
13. **Brightwell Lakes (2000 new homes in Martlesham)** – Nothing to report.
14. **Proposed New Houses - Suffolk Police HQ, Martlesham** – Nothing to report.
15. **Transport and Pedestrian Matters including Air Quality** – Cllr Archer asked if anybody had attended the SCC Highways Self Help Launch. Cllr Gibson confirmed he attended with Cllr Ogden. J Abbott confirmed a report had been received today by Cllr Ogden on behalf of himself and Cllr Gibson, which would be reported on at the next Full Council meeting.
16. **Chairman/Clerk Other/Urgent Communications** – J Abbott confirmed the office had been copied into an email from a resident which had been sent to ESC Planning, regarding DC/18/3154/FUL 24 Laurel Avenue. The Committee noted they had received a copy of the email via the office. It was agreed that the Towns 3 East Suffolk Councillors should be notified as this is an issue to be dealt with by the Planning Authority. The resident will be informed.
17. **Date of Next Meeting** – The next Planning and Development Committee meeting will be held on Monday 3 June 2019 at 6.15pm at the Town Council office. R Gibson gave his apologies for this meeting.
18. **Agenda Items for Next Meeting** – K Archer requested for an item to be added to discuss Cllrs J Ogden and R Gibson's report on the SCC Highways Self Help Launch.

***There being no other business, the meeting closed at 6.57pm***

**Signed: Chairman..... Date.....**