

KESGRAVE TOWN COUNCIL

Community and Recreation Committee Meeting Minutes **15 April 2019**

Councillors Present:

Councillor A Comber (*Chair of this Committee*)
Councillor D Fairbrother
Councillor A Athwall
Councillor G Lynch
Councillor K Archer

In Attendance:

- Mrs J Catling-Green (Service Development Co-ordinator)
 - Mrs J Abbott (Town Clerk)
1. **Welcome and Apologies for Absence** – There were two apologies of absence received, Cllr S Ventriglia, Cllr S Fairbrother.
 2. **Declaration of Interests** – One declaration of interest noted, non-pecuniary, Cllr A Comber item 8 and 12 (Signed list in the minute folder).
 3. **Minutes of the Last Meeting** - held on Monday 11 February 2019 – These Minutes were received, considered and approved by the Committee, following the vote. (Signed copy in the minute folder).
 4. **Officer Report/Update/Matters Arising** – None.
 5. **Members of the Public** – There was one member of the public present.
 6. **Youth Clubs** – Tuesday Youth Club, 4YP have now been running the Youth Club for a period of six weeks. On average 22 young people have been in attendance. Activities include cooking and crafts. Orwell will be re-opening the Thursday Youth Club on the 2nd May 2019. Currently they are doing outreach work into the High School. Both clubs will be working together at the Kesgrave Fun Day and also plan to have a launch event in the Summer Holidays.
 7. **Millennium Jubilee Hall (MJH) / Millennium Sports Ground (MSG)** –. The Official opening of the MP room will take place on the 20th May, the Town Council will provide refreshments. Cllr D Fairbrother to inform the office on numbers attending. It was agreed that a review of the hire forms and charges for both the MJH and MSG be carried out. Kesgrave Kestrels Football Club have been in talks with the FA regarding improvements to the pitch, the FA may contribute 50% cost of the works. KTC to meet with the football club and progress with a way forward. The air conditioning unit is still creating some noise, whilst the contractor has been out to try to rectify this it has been at no expense to the Council. Options will be looked into possibly moving one of the hirers who is concerned regarding the noise to the MP room. The Fire Panel has been fixed. The new door locking system is working well, it has brought to light the need for a new main door due to security. It was agreed that this could be actioned up to the value of £1000.
 8. **Kesgrave Market** – M Clark was continuing to promote the market and is also looking into new advertising signs.

9. **Protected Spaces Protection Orders (PSPO's)** – No further update.
10. **Community and Recreation Plan/Aspirations** – No further update.
11. **KTC Street Lighting** – The office will prepare a schedule of works; however, it should be noted that this was a large piece of work and may take some time to progress.
12. **Play Areas, Open Spaces** –
 - **Cedarwood Green lighting** – No further update.
 - **KWMCC Play Area** – Agreement signed and filed at the KTC office.
 - **Sundial repair work and bench repair on Pilbroughs Walk** – Work to be carried out on 23 April 2019.
 - **High School/Main Road Litter Bin** – Enabling budget now sourced, bin will be ordered after election period and location confirmed. G Lynch reported that the bin near to the take-away restaurant on Main Road/Dobbs Lane was causing problems with overflowing litter – environmental department at East Suffolk Council (ESC) have been informed of the problem.
 - **Rupert Fison Centre Square** – Planters look good, thanks to Cllr Marsh for doing these. J Catling-Green has applied for a grant for the purchase of summer bedding plants.
 - **Conservation in Kesgrave** – Various planting ongoing in the Town. The Conservation Group are also doing some work with Kesgrave Scouts. Some of the Conservation budget has been used to purchase bulbs / plants.
 - **Annual Tree Survey** – It was agreed that a quote of £449 be accepted for the annual tree survey.
13. **Kesgrave Fun Day 2019** – Progressing well, booking forms have been sent out.
14. **Mobile Skate Park** – The skatepark has now gone to Lewis Anderson and the shed emptied of all equipment at Cedarwood Primary School, the school have also issued payment for retaining the shed.
15. **Senior Citizens Outing 2019** – No update.
16. **Christmas Light Switch On event** – No update.
17. **Ice Skating 2019 event** – No update.
18. **Kesgrave Fireworks** – No update.
19. **Evening of Reflection** – No update.
20. **KTC Community and Receptions Awards** – No further update.
21. **Cemetery** – KTC office will review the fees and regulations.
22. **Suggestions for Press and Media** – Litter Pick on 27th April and the Fun Day.
23. **Matters of sufficient urgency and importance** – None.
24. **Agenda items for the next meeting** – None.
25. **Date of next meeting** – Monday 17 June 2019 at 7.15pm in the Council Chamber at the Town Council office.

(meeting closed at 7.45pm)

Signed: Chairman.....Date.....