

KESGRAVE TOWN COUNCIL

Minutes of the meeting of the Finance and Governance Committee held on 12 November 2018

Councillors present:

D Fairbrother (*Chair of Committee*)
A Athwall
A Comber
G Lynch
R Spittle
N Beecroft-Smith (*Vice Chair of Committee*)
P Mills

Officers present:

J Abbott – Service Development Administrator
A Dougall – Responsible Financial Officer (RFO)

- 1. Welcome and to Receive Apologies for Absence** – The Chairman welcomed those present. Apologies for absence were received from Cllr S Fairbrother.
- 2. Declaration of Interests** – There was one declaration of interest noted, Cllr N Beecroft-Smith, Item 6. Chairman's Allowance.
- 3. Minutes of the last Meeting** - held on the 29 October, the Committee received, considered and agreed following the vote.
- 4. Clerks/Officer Report/Update** – None.
- 5. Members of the Public** – None present.
- 6. Draft 2019/20 Budget** – A Dougall went through the Draft 2019/20 Budget. Cllr R Spittle requested for the 'Earmarked Reserves' to all be reviewed and suggestions were made for changes. Several changes were made to the Draft 2019/20 Budget. Following the vote (Cllr D Fairbrother voted against), it was agreed for A Dougall to make the changes and for the amended Draft 2019/20 Budget to be put forward for approval at the Full Town Council meeting on Monday 19 November.
- 7. GDPR** – No further update.
- 8. Grants** – J Abbott confirmed a grant had been requested from Kesgrave Friendship Group. Following the vote it was agreed for a grant of £100 to be issued.
- 9. PCSO** – J Abbott confirmed the 2025 Team at the Constabulary have proposed a part time (26hrs) PCSO and had provided (to Kesgrave Town Council and Rushmere St Andrew Parish Council), a Draft 6 month SLA for the period 1 October 2018 to 31 March 2019 and a Draft 24 month SLA for the period of 1 April 2019 to 31 March 2021. J Abbott confirmed within the new SLA the Constabulary have added an additional cost if a vehicle is required. The new SLA is more robust than the previous agreements, with additional priorities being listed. A lengthy discussion took place. It was proposed following the vote (5 agreed, 2 against) for the part time PCSO (26hrs) with a vehicle, to be put forward for approval at the Full Town Council meeting on Monday 19 November.

10. Other/Urgent Communications – Cllr N Beecroft-Smith, Chairman of the Council read out the following statement; Kesgrave Town Council would like to thank Susan Clements for her time working with us. She has now left to pursue other opportunities.

11. Date of Next Meeting - The next Finance & Governance Committee Meeting will be held on Monday 7 January 2019 at 7.15pm.

12. Agenda Items for Next Meeting – None.

(This part of the meeting finished at 9.25pm)

13. Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960 –

14. Confidential Minutes of the last Meeting held on the 29 October -

15. Confidential Staffing Issues –

Agenda items 14 and 15 were then discussed in the CONFIDENTIAL part of this meeting.

DRAFT