

## **KESGRAVE TOWN COUNCIL**

### **Community and Recreation Committee Meeting Minutes** **10 DECEMBER 2018**

#### **Councillors Present:**

Councillor A Comber (*Chair of this Committee*)

Councillor N Beecroft-Smith

Councillor R Bridgeman

Councillor D Fairbrother

Councillor S Ventriglia

Councillor G Lynch (arrived 7.20pm)

#### **In Attendance:**

- Mrs J Catling-Green (Service Development Co-ordinator)
- 1. **Welcome and Apologies for Absence** – There were two apologies of absence received, Cllr A Athwall, Cllr S Fairbrother.
- 2. **Declaration of Interests** – There was one declaration of interest noted, non-pecuniary, Cllr A Cllr D Fairbrother Item 12.1 (Signed list in the minute folder).
- 3. **Minutes of the Last Meeting** - held on Monday 15 October 2018 – These Minutes were received, considered and approved by the Committee, following the vote. (Signed copy in the minute folder).
- 4. **Officer Report/Update/Matters Arising** – None
- 5. **Members of the Public** – There were no members of the public present.
- 6. **Youth Club** – Tuesday Youth Club/Thursday Youth club – M Clark had produced a written report, copy in C&R minute book. It was agreed that as a matter of urgency a Thursday night progress report be request from Orwell, the organisation running the club, as part of the SLA. There were no reportable incidents. AC confirmed that a review structure on the Youth Clubs would start in the new year.
- 7. **Millennium Jubilee Hall (MJH)** – M Clark had provided a written report, copy in the C&R minute book. The play school had offered to MC 2 childrens tables and 10 small chairs, it was requested that MC obtain a price for these.

DF requested that an official opening take place for the Matthew Percy room at the Millennium Jubilee Hall. It was agreed that DF would contact the family and Councillor Spittle in the New Year to arrange a date. The Town Council office would arrange refreshments.

- 8. **Kesgrave Market** – M Clark provided an update report, copy in C&R minute book. It was requested that the Market report be obtained from the Market Manager as a matter of urgency as the information would be required for the budget meeting in January. GL requested that new signs for the market be arranged.
- 9. **Protected Spaces Protection Orders (PSPO's)** – no further update.

10. **Community and Recreation Plan/Aspirations** – No further update.
11. **KTC Street Lighting** – Pearce and Kemp had confirmed that the street lighting survey would take place after the 8<sup>th</sup> January 2019.
12. **Play Areas, Open Spaces** –
- **Cedarwood Green lighting** – no further update.
  - **KWMCC Play Area** –Continuing the monitoring of the site
  - **Sundial repair work** – One quote received. A request for additional quotes would be advertised on the Town Council website, if no further quotes were forthcoming it was agreed to proceed with the quote received.
  - **Bench repairs, Pilsbroughs Walk** – One quote received, A request for additional quotes would be advertised on the Town Council website. if no further quotes were forthcoming it was agreed to proceed with the quote received.
13. **Kesgrave Fun Day 2018/19** – 2019 date confirmed, Saturday 8<sup>th</sup> June 2019
14. **Mobile Skate Park** – Discussion taking place with the school and skateboard coach on future on ramps and equipment.
15. **Senior Citizens Outing** – The 2019 outing would take place on Tuesday 20 August.
16. **Christmas Light Switch On event** – Date confirmed for Friday 29<sup>th</sup> November 2019. It was requested that the rotary club be contacted to see if they would be able to attend this year's event with Santa and the sleigh.
17. **Ice Skating 2018 event** – This year's event was well attended despite the weather, a total of £821 was taken by the Town Council from bookings. The event for 2019 will take place on Saturday 30<sup>th</sup> November and Sunday 1<sup>st</sup> December.
18. **Evening of Reflection** – The tree which was planted previously by the scouts will be used this year, it is situated in the All Saints Churchyard. Next years event is on Friday 13<sup>th</sup> December.
19. **The Battles Over** – A well supported community event.
20. **KTC Community and Receptions Awards** – It was agreed that this would be included on the Kesgrave Town Council website in the new year.
21. **Ceremonial Robes, Chairman's Reception/Civil Ceremony** – It was confirmed that ceremonial robes would not be purchased. The Chairman's reception would be looked at after the May elections.
22. **Cemetery** –
- **Tree Works** – Works to be carried out in January 2019 when the trees are in the dormant phase.
23. **Public Phone Boxes in Kesgrave** – To date 4 phone boxes have been removed.
24. **Suggestions for Press and Media** – It was agreed that articles for the Fun Day and recruitment of councillors will be included in the Town Council 'In Touch' article in the New Year.

25. **Matters of sufficient urgency and importance** – Cllr S Ventriglia gave her apologies for the next meeting – 11 February 2019.

26. **Agenda items for the next meeting** – none requested.

27. **Date of next meeting** – Monday 11 February 2019 at 7.15pm in the Council Chamber at the Town Council office.

*(meeting closed at 7.45pm)*

**Signed: Chairman**.....**Date**.....

DRAFT