



# *Kesgrave Town Council*

Ferguson Way, Kesgrave, Ipswich, IP5 2FZ

Telephone: (01473) 625179

Email: [enquiry@kesgravetowncouncil.org.uk](mailto:enquiry@kesgravetowncouncil.org.uk)

Webpage: [www.Kesgravetowncouncil.org.uk](http://www.Kesgravetowncouncil.org.uk)

## **Kesgrave Town Council**

**Full Town Council Meeting, Monday 19 November 2018 at 7.15pm**

Dear Councillors

### **Notice of Meeting**

You are summoned to attend the next Full Town Council meeting which will take place on **Monday, 19 November 2018 at 7.15pm** in the Council Chamber.

Yours sincerely

*J. Abbott*

Joanna Abbott  
Service Development Administrator  
14 November 2018



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## **AGENDA**

1. **Welcome and Apologies for Absence** – welcome and to receive apologies for absence.
2. **Declaration of Interests** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Meeting** held on the 16 July – to receive, consider and agree. (Copy attached).
4. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
5. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
6. **County and District Councillors Reports** – to receive and note.
7. **Fully Funded PCSO Reports** – to receive and note. (Copies attached).
8. **Finance & Governance** –
  - Schedule of Accounts – To consider and approve (Schedule to follow).
  - Transfers from Savings Account – To consider and approve (details to follow).
  - Finance & Governance Committee meeting minutes; 30 July, 17 September, 29 October – To receive and approve (copies attached).
  - GDPR – To receive, consider and approve the proposed policies (copy attached).
  - Library Grant – To receive, consider and agree payment for the 2nd quarter (report attached).
  - 2019/20 Draft Budget – To receive, consider and approve (details attached).
  - PCSO Post and SLA (Service Level Agreement) – To receive, consider and agree (details attached).
9. **Planning & Development** –
  - Planning & Development Committee meeting minutes; 16 July, 30 July, 13 August, 3 September, 17 September, 1 October, 15 October, 29 October – To receive and note (copies attached).
  - Draft Neighbourhood Plan – to receive a brief presentation from the Chairman of the Neighbourhood Plan Group.
10. **Community & Recreation** –
  - Community & Recreation Committee meeting minutes; 6 August, 15 October – To receive and approve (copies attached).
  - Kesgrave Fireworks 2019 – to receive, consider and agree for the Town Council to organise and run the event (pending agreements with other stakeholders).
11. **Woodbridge and District Anti-Social Behaviour meeting** – To receive an update from Cllr A Comber.
12. **Kesgrave High School Work Experience** – to receive and consider.
13. **Chairman's Communication** – to receive.



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14. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
15. **Date of Next Meeting** – the next meeting is on Monday 14 January 2019 at 7.15pm in the Council Chamber of the Town Council offices.
16. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
17. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
18. **Confidential Minutes of the previous meetings** – to receive, consider and agree.
19. **Youth Club** – to receive and agree.
20. **Confidential Staffing Issues** - to consider and agree.