

## Kesgrave Town Council

Minutes of the meeting of the Kesgrave Town Council held on Monday 10th November 2014 at 7.00pm in the Millennium Jubilee Hall.

<b>Present:</b>	Mr N Beecroft-Smith	Mr G Lynch (District Councillor)
	Mr A Comber	Mr P Mills
	Mr D Fairbrother	Mr J Ogden
	Mrs S Fairbrother	Mrs S Ogden (Chairman and District Councillor)
	Mrs N Goodchild	Mr C Rayworth
	Mr S Lawson	Rev R Spittle

**In attendance:** Mrs J Francis (Deputy Clerk to the Town Council)  
Mr C Hudson (County Councillor) – arrived at 7.05pm  
Mr R Whiting (County Councillor) – arrived at 7.05pm  
Mr M Grimwood (District Councillor)  
5 Members of the public

### 1. Apologies

Mr M Azmoodeh – personal commitments  
Mr P Miller – personal commitments  
Mrs J Smith – personal commitments  
Mrs D McCallum (District Councillor) – work commitments  
Mrs M Neale (District Councillor) – personal commitments

### 2. Declarations of Interest

Members made verbal declarations which they have recorded on the form attached at **Annex 1** to the permanent copy of these minutes.

### 3. Minutes of the last regular meeting held on 13th October 2014

The minutes having been issued, were then taken as read, approved and signed by the Chairman.  
**10 For; DF and SF against.**

**Mr Hudson and Mr Whiting arrived.**

### 4. Matters arising

**a. Late items for information** None.

### 5. Extraordinary meeting - 27th October 2014

The minutes having been issued, it was agreed they will be considered at the December Full Council meeting.

**6. Matters arising** It was agreed this too will be considered at the December Full Council meeting.

**7. Chairman's Report** The Chairman had no report.

---

**An adjournment was declared:**

- **to receive reports from the County and District Councillors**

Members had sight of the written report from the County Councillors.

There were no reports from District Councillors.

- **to receive Police Matters reports**

Members had sight of the following reports which are held on file.

- 1 PCSO monthly report (PCSO Mike Sarbutts)
- 2 12PT monthly report for October 2014
- 3 SNT crime figures for October 2014

- **to allow members of the public to speak**

No member of the public wished to speak.

---

## **8. Financial and Governance Matters**

**Mr Rayworth left the meeting for the following item and did not return.**

**a. Receipts and Payments** Copies of the statements of Receipts & Payments were issued to each Councillor and are attached at **Annex 2** to the permanent copy of these minutes. Questions were asked about the RoSPA training and its availability for Councillors. **Later:** It was established 2 places had been offered by Martlesham Parish Council for inclusion on this course and the Handyman and Litter-picker, whose job is connected with equipment and its safety, attended. Council **agreed** the Receipts & Payments be accepted with no further discussion and settlement of the accounts was approved. **10 For; DF and SF abstained.**

**b. Transfer between accounts** It was **agreed** £48,600 be transferred from Barclays Instant Access Saver to Barclays Current Account.

**c. Transfer of Reserve Funds** The following transfers were agreed:-

Youth Club MJH hire - September	136.00	To MJH
Youth Club MJH hire- October	168.00	To MJH
Spark	500.00	To Youth Club
Youth Club session 30/09/14- subs	35.50	To Youth Club
Youth Club session 30/09/14 – tuck	41.41	To Youth Club
Youth Club session 02/10/14 - subs	21.00	To Youth Club
Youth Club session 02/10/14 - subs	25.90	To Youth Club
Youth Club session 23/09/14 - subs	18.00	To Youth Club
Youth Club session 23/09/14 - tuck	50.70	To Youth Club
Youth Club session 25/09/14 - subs	21.50	To Youth Club
Youth Club session 25/09/14 - tuck	27.20	To Youth Club
Youth Club session 07/10/14 - subs	44.50	To Youth Club
Youth Club session 07/10/14 - tuck	56.05	To Youth Club
Youth Club session 09/10/14 - subs	24.40	To Youth Club
Youth Club session 09/10/14 - tuck	27.90	To Youth Club
Resident	40.00	To Youth Club
Resident	40.00	To Youth Club

2nd Stop ticket sales	920.00	To Firework Display
The Bell ticket sales	895.00	To Firework Display
Youth Club session 14/10/14 - subs	59.00	To Youth Club
Youth Club session 14/10/14 - tuck	42.90	To Youth Club
Youth Club session 21/10/14 - subs	60.00	To Youth Club
Youth Club session 21/10/14 - tuck	75.13	To Youth Club
Furniture Online - furniture	2,440.00	From MJH
R Spittle / Youth Club tuck	450.53	From Youth Club
Karzees Ltd	175.00	From Firework Display
Spark's loan repayment	25,000.00	From MJH
SCDC	3,535.69	From Elections
Nisbets – catering equipment	42.54	From MJH
Mr Rayworth/B&Q	15.12	From MJH
Mr Rayworth/B&Q	72.00	From MJH
MJH Project Manager	803.50	From MJH
Youth Worker expenses	58.34	From Youth Club
Youth Worker Salaries	696.33	From Youth Club
Nisbets – catering equipment	139.8	From MJH
C Rayworth MJH expenses	79.92	From MJH
C Rayworth MJH expenses	1.85	From MJH

## **9. Community Services Matters**

Nothing to report.

## **10. Planning and Development Matters**

Nothing to report.

## **11. Recreation and Amenities Matters**

Members were informed the next scheduled meeting will be held on 23rd February 2015.

## **12. Report from Clerk and Press Officer**

Nothing to report.

## **13. To receive such other communications or matters of sufficient urgency and importance that the Chairman will allow for discussion (to be notified to the Clerk by 12.00 noon on the day of the meeting)**

None.

The Chairman closed the meeting at 7.14pm.

Chairman

**Date of next meeting:** 8th December 2014