

Minutes of the meeting of the Kesgrave Town Council held on Monday 9th January 2012 at 7.15pm in the Council Chamber.

Present:	Mr M Azmoodeh	Mr P Miller
	Mr N Beecroft	Mr P Mills
	Mr A Comber	Mr J Ogden
	Mr D Fairbrother	Mrs S Ogden (Chairman & District Councillor)
	Mrs N Goodchild	Mr C Rayworth
	Mr G Lynch	Rev R Spittle

In attendance:	Mrs V R Read (Clerk to the Town Council)
	Mrs J Francis (Deputy Clerk to the Town Council)
	Mrs L Bennett (Administrative Assistant)
	Mr S Hudson (County Councillor)
	Mr M Grimwood (District Councillor)
	Mrs D McCallum (District Councillor)
	Mrs M Neale (District Councillor)
	3 Members of the public

1. Apologies

Mr M Amoss – work commitments
Mr R Bridgeman – work commitments
Mrs J Klaschka – illness
Sgt P Street (Kesgrave SNT) – work commitments

2. Declarations of Interest

Reverend Spittle declared a personal interest in item 6.a.4.D. Notices and Correspondence, request for support for full time youth worker grant applications, being the incumbent at All Saints Church who are seeking the support and remained in the meeting while consideration and discussion of the matter took place.

Mrs Ogden declared a personal interest in item 6.a.6.D. Notices and Correspondence, SCDC, Outdoor Playing Space funding scheme – sport application – Installation of all weather football pitch at Kesgrave High School, being a member of SCDC, and remained in the meeting while consideration and discussion of the matter took place.

Mrs Ogden declared a personal interest in item 6.a.7.D. Notices and Correspondence, SCDC, Notices of Election, being a member of SCDC, and remained in the meeting while consideration and discussion of the matter took place.

Mr Comber declared a personal interest in item 7.a.ii. Financial Matters, Receipts and Payments, being the Web manager, Director of the Rupert Fison Centre Consortium, and a Leader within the 1st Kesgrave Scout Group, and remained in the meeting while consideration and discussion of the matter took place.

Mr Lynch declared a personal interest in item 8.a.vi. Erection of cricket pavilion to serve existing cricket ground, part of land south side of Twelve Acre Approach, Kesgrave, being a Trustee of the KWMCC, and remained in the meeting while consideration and *discussion of the matter took place.*

Mr Mills declared a personal interest in item 8.a.vi. Erection of cricket pavilion to serve existing cricket ground, part of land south side of Twelve Acre Approach, Kesgrave, being a Trustee of the KWMCC, and remained in the meeting while consideration and *discussion of the matter took place.*

Mrs Ogden declared a personal interest in item 8.a.vi. Erection of cricket pavilion to serve existing cricket ground, part of land south side of Twelve Acre Approach, Kesgrave, being a Trustee of the KWMCC, and remained in the meeting while consideration and *discussion of the matter took place.*

Mr Comber declared a personal interest in item 9.a. Recreation and Amenities, Kesgrave Market, being a Leader within the 1st Kesgrave Scout Group and a Director of the Rupert Fison Centre Consortium, and remained in the meeting while consideration and *discussion of the matter took place.*

Reverend Spittle declared a personal interest in item 10.a. Divestment, Youth Club provision, being the the Vicar of All Saints Church and a Youth Work employer, and remained in the meeting while consideration and discussion of the matter took place.

3. Minutes of the last regular meeting held on 12th December 2011

The minutes having been issued, and with an addition at Apologies were approved and signed by the Chairman.

4. Matters arising

None.

5. Reports from Chairman and Vice Chairman:

The Chairman had nothing to report.

The Vice Chairman reported he had attended the Evening of Reflection as Vicar of All

Saints to lead the event.

An adjournment was declared:

-to receive reports from the County and District Councillors

Mr Hudson, County Councillor:

- wished everyone a Happy New Year;
- and explained with the impending election a moratorium exists in particular with regard to Locality budget.

Mr Grimwood, District Councillor:

- stated there is a busy week ahead for some District Councillors with a licensing hearing agenda.

Mrs McCallum, District Councillor, reported:

- there had been no Kesgrave applications considered at the first DCSub meeting of 2012;
- the 5k Fun Run is to be held on the 6th May.

Mrs Neale, District Councillor, reported:

- Cabinet are inviting Expressions of Interest with regard to running the Spa Pavilion at Felixstowe;
- business owners are encouraged to log onto the Suffolk County website and register their interest in the need for faster broadband speeds;
- crime statistics for Suffolk Coastal show a fall of 1 and an increase in detection rates;
- she has registered her concerns over the application from Kesgrave High School for a large proportion of the un-replenishable Kesgrave Sport Space fund for their all weather pitch. She has suggested they should apply to the capital grant scheme, which spreads the provision across the District.

Mrs Ogden, as District Councillor, reported:

- revised car parking charges have been agreed, and it should be noted disabled badge holders will get double the time for their money;
- the LDF Core Strategy has been agreed and will now go to consultation;
- she had attended a Domestic Homicide training session and learned how the system for dealing with incidents works;
- she too will be attending the Licensing hearing and also a meeting on the Localism Bill.

- to receive Police Matters reports

There was no representative from the Kesgrave SNT, however Members had been issued with the following reports which are held on file:

1	Kesgrave Crime report.
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2	12PT monthly report.
3	Quarterly PCSO report

– to allow members of the public to speak:

Mr Johnston of Godbold Close, addressed the Council on his proposal that play equipment areas on POS in Kesgrave should be fenced to exclude dogs. He has held discussions with the Clerks and with SCDC and done research locally and is aware many parents now go outside the parish in order to find areas where their children can play without encountering dog mess. He believes there is a good bedrock of support locally for providing some protection to the play areas but signage will be necessary to discourage dog owners from allowing their pets to enter the fenced areas.

This item is to be placed on the Recreation and Amenities Committee agenda at the end of January for debate.

A member of the public left.

6. Notices and Correspondence

a. Items for discussion

The following items were brought to Members' attention: –

1.D.	Community Magazines, where no issues were raised by Members.
4.D.	Reverend Spittle explained All Saints Church are applying for grant aid from various sources in order to employ a full time permanent Youth Worker. The Church believe success would be greatly enhanced if the Town Council would provide a statement of support. Council agreed the Clerk will provide a statement which will first be approved by the Chairman of the Council and the Chairman of Recreation and Amenities.
6.D.	Comment had been requested by SCDC, on the application for Outdoor playing space funding for the Installation of an all weather football pitch at Kesgrave High School. The Deputy Clerk drew Members attention to some discrepancies within the application and Council were made aware that historically a commitment to make facilities within the school available to the community has not been possible and hiring is discouraged. The application states 7 football teams use the school pitches but these are not all Kesgrave children. Council agreed the Clerk will write stating for all the above reasons they do not consider it appropriate that Kesgrave funds be used for this provision. The request for £35,000 will be considered by Cabinet and the KTC response will be copied to all 4 Kesgrave District Councillors.
7.D.	SCDC, Notice of Election. Following the death of Mr Klaschka elections have been called to fill his two seats: District Councillor for Kesgrave East and County Councillor for Kesgrave and Rushmere St Andrew Division. The election will be held

on 9th February.

A copy of the lists of Notices and Correspondence, including those for information only, were made available for each Councillor and are attached at **Annex 1** to the permanent copy of these minutes.

b. Councillor Representative Reports None.

7. Financial Matters

a. Receipts and Payments Copies of the statements of Receipts & Payments were made available for each Councillor and are attached at **Annex 2** to the permanent copy of these minutes. Council agreed the Receipts & Payments be accepted with no further discussion and settlement of the accounts was approved.

b. Transfer between accounts Council **agreed** a transfer of £8,400 be made from the Instant Access Account to the Ordinary Account.

c. Transfer of Reserve Funds

Product/Service	Amount	Reserve Fund
Youth Club sessions 15,17,22 & 24/11/11	113.10	To Youth Club
Youth Club miscellaneous	7.70	To Youth Club
Spark grant	400.00	To Youth Club
Kesgrave PCC (original Spark grant)	1,250.00	To Youth Club
Safety Equipment sales	110.00	To 12PT
Youth Club sessions 20/11 & 01/12/11	75.30	To Youth Club
Youth Club sessions 6 & 8/12/11	85.56	To Youth Club
Safety Equipment purchase	543.05	From 12PT
Mrs E Smith Makro expenses (<i>receipt held</i>)	157.19	From Youth Club
Mrs E Smith Tesco expenses (<i>receipt held</i>)	6.75	From Youth Club

d. Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960. The Council resolved that the public and the press be excluded for consideration of Item 7.e, Financial Matters, Office Equipment since publicity would prejudice commercially sensitive information, and that these matters be deferred to follow item 14 on the agenda.

The following item was taken after item 15 and is minuted there.

e. Office equipment

f. Late items for information None.

8. Planning and Development Matters

a. Planning applications received since 9th December 2011 The list of planning applications where comment was required, those which were not contentious and the decisions received, had been made available for each Councillor and is attached at **Annex 3** to the permanent copy of these minutes. It was agreed the response to the application for the all weather pitch at the High School will be no objections on planning grounds, but will include Councils objection to the use of Sports Space funding for this facility.

b. SCDC Area classification This item will continue to be placed on the agenda to remind Members of the need to consider how the area currently known as the Ipswich Eastern Fringe can be renamed to avoid any association with Ipswich.

c. Late items for information *None.*

Mr Grimwood left.

9. Recreation and Amenities Matters

a. Roads, footways and footpaths Council noted the following:–

1.	Notification of temporary road closure, U3308 Lower Street Great Bealings.
2.	Notification of temporary road closure, C333 Hall Road Little Bealings.

b. Kesgrave Market Members had been issued with an update on the financial situation which is held on file. Some discussion was held on the costs of this project and then:–

The Council resolved that the public and the press be excluded for consideration of Item 9.b. Recreation and Amenities Matters, Kesgrave Market since publicity would prejudice staff confidentiality, and that these matters be deferred to follow item 14 on the agenda.

The debate was therefore postponed and the **further discussion is minuted after item 14.**

c. 2012 Celebrations Members were reminded the next meeting will take place on 11th January.

d. Late items for information *None.*

10. Divestment (previously listed as The Big Society)

a. Youth Club Provision No reply has yet been received from the Portfolio Holder to the letter from the Youth Forum Chairman and no progress has therefore been made. A reminder email will be sent seeking a response.

b. Library Provision Members had been issued with a copy of the email received from SCC and their attention was also drawn to the EADT article. SCC have taken the decision to form an Industrial & Provident Society (IPS) model as the basis of the future service, and appointed the first 3 Members of the body. It was understood the Town Councils letter had been received by Members of the County Council but the Scrutiny Committees recommendation of June 2011 was not mentioned in the subsequent debate. Council agreed they can now only wait for further communication with regard to the request for additional funding.

c. Late items for information None.

11. Policy Documents

It was noted as agreed at the November meeting there were no Policy documents for Council to consider pending consideration of the Committee Restructuring document at the January and February meetings.

12. Committee Restructuring

Members had been issued with the paper which is attached at **Annex 4** to the permanent copy of these minutes. They were reminded the intention for this important issue was for a debate to be held in the January meeting and then for the issue to be agendad again for the February meeting. This would enable members to consider all aspects of the proposal.

Initial thoughts were expressed by some Members and it was agreed:

- current terms of reference for Committees will be issued to Councillors for their consideration;
- all members will be issued in future with committee papers issued with the agenda. Members were reminded these are Confidential and should not be the subject of discussion or lobbying outside the Chamber;
- the Press Officer will still be the spokesperson for the Council in order to protect Members from misunderstandings in local media.

These issues and other amendments to the original paper will be included in a revised document for further discussion at the February Council meeting.

13. Report from Clerk and Press Officer

Articles submitted for inclusion in January Kesgrave News are:-

Page 3 The possibility of taking ownership from SCDC of POS

Others Annual Town Meeting

Jubilee Celebrations

Cleaner required

A reminder to vote on 9th February

Kesgrave Market

14. To receive any such other communications or matters of sufficient urgency that the Chairman will allow for discussion.

None.

The remaining Members of the Public left the meeting and Council were able to consider the following:-

9. Recreation and Amenities Matters

b. Kesgrave Market Some further discussion was held on the costs involved in this project and the implications for the 2012/13 budget already agreed.

Some changes will be made to the layout of the Financial status paper which is to be presented each month and some projections will be made for the rest of the current financial year. In depth discussion will be agendad for July. Members were cautioned about raising issues which should be discussed in closed session and encouraged to advise the Clerk before the meeting if they have these to raise.

This facility will also be discussed in depth at the January Recreation and Amenities Committee Meeting.

7. Financial Matters

f. Office equipment The Clerk reported she had still not received any response from BNP Paribas since their board meeting on 6th December despite three reminders.

After considerable debate it was agreed the Clerk will again confer with Mr Amoss and Mr Rayworth on a letter to go to the recipients at BNP Paribas of the letter sent on 2nd November advising them of the breakdown in communications and that a copy of the letter is being sent to the Financial Ombudsman. The letter will also give notice that unless a resolution is reached within 7 days, further payments will be not be made with monies held separately pending a determination by the Ombudsman. **Later:** A response was received from BNP Paribas, the letter was not therefore necessary.

Date of next meeting:

– Monday 13th February 2012, Full Council in the Council Chamber at 7.15pm

The Chairman closed the meeting at 9.32pm.

Chairman