

Minutes of the meeting of the Kesgrave Town Council held on Monday 11th October 2010 at 7.15pm in the Council Chamber.

Present: Mr K Beecroft (Chairman) Mr P Miller

Mrs S Coupe

Mr P Mills

Mr A Comber

Mrs S Ogden (Vice Chairman and District Cllr)

Mrs S Evans

Mrs E Smith

Mr G Lynch

In attendance: Mrs V R Read (Clerk to the Town Council)

Mrs J Francis (Deputy Clerk to the Town Council)

Mrs L Bennett (Administrative Assistant to the Town Council)

Mr S Hudson (County Councillor)

Mr M Grimwood (District Councillor)

Mrs D [McCallum](#) (District Councillor)

Mrs M Neale (District Councillor)

Mrs J Abernethy (Parish Nurse)

5 Members of the public

1. Apologies

Mrs N Goodchild – family commitments

Mr R Haskell – illness

Mrs J Klaschka – family commitments

Rev R Spittle – family commitments

Mr C Pryke – family commitments

Mr R Walkling – work commitments

2. Declarations of Interest

Mr Beecroft declared a personal interest in 7.a. Receipts and Payments, being a Committee member and photographer for the Kesgrave News, and remained in the meeting while consideration and discussion of the matter took place.

Mr Comber declared a personal interest in item 7.a. Receipts and Payments, being Chairman of Kesgrave News, and remained in the meeting while consideration and discussion of the matter took place.

Mr Comber declared a personal interest in item 9.ai, Rupert Fison Square, being a Director of Rupert Fison Centre, and remained in the meeting while consideration and discussion of the matter took place.

3. Minutes of the last regular meeting held on 13th September 2010

Mrs Evans brought to Council's attention an omission in the Minutes at Item 14, Report from Clerk and Press Officer, when it had been decided to include publicising positive results of the Council in articles submitted for Kesgrave News. An amendment was recorded and then the minutes having been issued were taken as read and approved and signed by the Chairman.

4. Matters arising

a. Late items for information None.

5. Reports from Chairman and Vice Chairman

The Chairman reported he had attended:

- a Scrutiny Committee Meeting at Ufford Park Melton on the 17th October with Mr Haskell, where a presentation was made on behalf of Kesgrave Town Council;

- a Scrutiny Committee Meeting at Ufford Park Melton on the 4th October, where he attended as a member of the public, and listened to the "summing up" of the previous meeting.

His written reports are held on file.

The Vice Chairman had nothing to report.

An adjournment was declared:

– to receive reports from the County and District Councillors

Mr Hudson, County Councillor, reported:– SCC has been advised of a possible 30% cut from Central Government in the following year;– he has received three applications for his Locality Budget. All were considered and should be successful.

The Clerk raised the issue that Council had not received anything from County regarding consultation on their current proposals. Mr Hudson stated County are being forced to make decisions quickly, but consultation with Towns and Parishes is imminent.

Mrs Ogden as District Councillor, reported she attended:

– the SCDC Sports Award Ceremony;

- a Licensing Meeting, discussing new rules and regulations regarding events such as lap dancing;

– "Suffolk the Greenest County" Awards evening for 2011.

She also informed Council of a meeting with the owner of land at Rushmere St Andrew, who informed her she is willing to lease 2 acres of land for allotments. This offer will need to be

put forward to residents of Rushmere first to gauge their interest. However there may be a possibility for members of KALGA to apply. Mrs Ogden passed information and contact details to Mr Newport, KALGA Treasurer, so the Association can consider this offer.

Mr Grimwood, District Councillor, reported:

- he will be attending a DC Sub Meeting on 14th October, at which 305/307 Main Road, Kesgrave application will be considered;

- Mid Suffolk and Babergh District Councils are already offering services working in partnership.

Mrs [McCallum](#), District Councillor, reported:

– on the work to lamp posts on Main Road, Kesgrave;

– Tesco and Persimmon are working together in order for the grass area used by Persimmon for their site huts to be restored. Tesco are implementing ways to overcome the problems caused by early morning deliveries made to the store.

Mrs Neale, District Councillor, reported:

– an Award Ceremony had taken place, with a local resident achieving a photograph being printed on the front of the Suffolk Coast and Heaths publication;– management teams at SCDC and Waveney are now joint working to make savings. The two Councils will remain as sovereign bodies with no integration between Councils on decision making at this point in time;– SCDC will be consulting on whether to keep a Leader of the Council, who holds the post for one year or to opt for an elected Mayor, who holds position for four years and cannot be removed for that term of office;

– Consultants to advise the Council of the possible future uses for the Spa Pavilion in Felixstowe have been appointed and will be funded by a delivery grant;– investigations have shown there is no possibility of a skatepark on Oak Meadow but a remote possibility for the provision on Grange Meadow, but this would entail changes to covenants in place.

– **to allow members of the public to speak**

Mr Gibson, a resident of Rushmere, wished to question Council regarding a planning application at Brendon Drive. He was informed as he was a non resident of Kesgrave he was unable to address Council. However he was invited to leave his details for the Clerk to make contact regarding his concerns.

– **to receive a presentation by Julie Abernethy, All Saints Church, with an update on their Parish Nurse Project.**

Mrs Abernethy gave her report and answered Members questions. A copy of the report is attached at **Annex 1** to the permanent copy of these minutes.

The Chairman thanked Mrs Abernethy for her comprehensive presentation.

Mrs Abernethy, Mrs [McCallum](#), Mrs Neale and Mr Grimwood left.

The following item was brought forward.

10. Kesgrave Allotment Association

There was nothing further to report but Council noted the information which had been heard in the adjournment.

6. Notices and Correspondence

a. Items for discussion

- Community Magazines: Members discussed the articles placed in Kesgrave News and some considered there should be more focus on the positive achievements of the Council, informing residents of the progress being made on current projects. It was agreed to add an item to the Committee agendas for each Committee to agree which issues should be reported in the magazine. The Clerk reminded Members, because of Committee dates, the article would not appear until six weeks later.
- 1.D.** An invitation had been received for representatives to attend the Suffolk Coastal Local Strategic Partnership Annual Forum to be held on 12th November. Council were asked to inform the Clerks if they wished to attend. Mrs Ogden informed Council she will be attending two workshops.
- 2.D.** An invitation had been received for a representative to attend the SALC AGM. Mr Lynch, as one of the SALC representatives, agreed to attend.
- 3.D.** Councillors had been issued with a copy of the briefing notes on the Suffolk County Council, Suffolk Streets Ahead, waste minimisation project and were urged to participate.
- 4.D.** Notification of the proposed offshore wind farm off the coast of Norfolk and Suffolk, East Anglia offshore wind had been received. Council had no comments at this time.
- 5.D.** Representation was requested to attend the SCDC, Budget Review meeting on Wednesday 10th November. Mr Beecroft and Mrs Evans will attend on Councils behalf.
- 6.D.**

A copy of the lists of Notices and Correspondence, including those for information only, were issued to each Councillor and are attached at **Annex 2** to the permanent copy of these minutes.

b. Councillor Representative Reports None.

c. Police Reports Members had been issued with the following reports which are held on file:–

1. 12PT monthly report.
- 2 Kesgrave Crime report

They were also advised of an email received from Sgt Street regarding PCSO Glynn Bown the match funded PCSO who has transferred to Felixstowe. PCSO Mike Sarbutts has filled the vacant post. The Clerk explained until the post was filled there had been no official communication between the SNT office and the two Councils despite this being a partnership; this had concerned both Clerks.

2 Members of the public left.

7. Financial Matters

a. Receipts and Payments Copies of the statements of Receipts & Payments were issued to each Councillor and are attached at **Annex 3** to the permanent copy of these minutes. Council **agreed** the Receipts & Payments be accepted with no further discussion and settlement of the accounts was approved.

b. Transfer between accounts Council **agreed** a transfer of £72,500 be made from the Ordinary Account to the Tracker Account.

c. Transfer of Reserve Funds No Reserve funds needed to be transferred.

d. Audit Report for 2009/2010 An unqualified Audit had been received from BDO Stoy Hayward and the Clerk presented the Annual Return to Council as required. Council **approved and accepted** the Annual Return. The official notices will now be posted.

e. Budget 1st April 2011 – 31st March 2012 suggestions Further to the debate on this item in the September meeting the Deputy Clerk gave Members some additional information about the changes to street lighting in Town Council ownership. It was agreed some budgetary provision should be made for replacement lighting heads over the coming years.

Members were then reminded work has commenced on the Budget for 2011 – 2012 and any further suggestions for items to be included should be put forward. The forthcoming budget will be a difficult matter especially with anticipated information from the Coalition Government available later in October with likely knock-on effects. Members were advised, as in the previous year, decisions on percentage increases to be applied for utilities and other items will be considered at the November Council meeting. When the prepared budget is presented to the December meeting it is then less likely to need major changes. Mr Comber listed items the R&A Committee wish included in the budget and these were noted.

f. Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960 (to consider).

The Council resolved that the public and the press be excluded for consideration of Item 7.g. Financial Matters, Office Equipment since publicity would prejudice commercially sensitive information, and that these matters be deferred to follow item 17 on the agenda.

The following item was taken after item 15 and is minuted there.

g. Office Equipment

h. Late items for information None.

Mrs Coupe left during the following item.

8. Planning and Development Matters

a. Draft Minutes of the last Committee meeting held on 27th September 2010 were issued to Councillors and are attached at **Annex 4** to the permanent copy of these minutes. There were no matters to be brought to Councils attention.

b. Planning applications received since 10th September 2010 The list of planning applications where comment was required, those which were not contentious and the decisions received, had been issued to each Councillor and is attached at **Annex 5** to the permanent copy of these minutes.

The Chairman drew Members' attention to the plans displayed on the board for 308 Main Road and for 305/307 Main Road. The latter had been the subject of a site visit and would be discussed again by DCSub at their next meeting. However Members attention was drawn to the latest revision to this application which removes the double garage for 307 and confirms a glazed window is proposed in the roof of the proposed replacement 305 where it faces 303 Main Road. Members agreed this alteration in no way overcomes their objections and as Mr Haskell is unwell, and neither Mr Mills nor Mr Beecroft are able to attend, the Clerk will speak for KTC at the forthcoming meeting.

c. Street naming None.

d. Late items for information None.

9. Recreation and Amenities Matters

a. Draft Minutes of the last Committee meeting held on 27th September 2010 were issued to Councillors and are attached at **Annex 6** to the permanent copy of these minutes.

i. Rupert Fison Centre, New Lighting for the Square (R&A item 11.) The Committee had considered various lighting possibilities and it had been hoped the words Rupert Fison Centre could appear on the column. The Contractor had provided a sample with lettering applied which was shown to Council who agreed this was not suitable. Council **agreed** therefore with the **R&A Committee recommendation** that standard columns with LED lighting be installed at a cost of £20,922.60 plus VAT.

b. Roads, footways and footpaths

Notification had been received of a temporary road closure – C328 Playford Road, Little
1. Bealings/Playford between Bent Lane and Hall Road. This will be closed from 25th to 29th October for surfacing works.

c. Late items for information None.

10. Kesgrave Allotment Association

This item had been taken immediately after the adjournment and is minuted there.

11. The Big Society

Members had been issued with papers which presented correspondence printed in the EADT following SCC proposals for a new strategic direction. A copy is held on file. Some Members considered it was difficult to debate the devolving of services when no substantive proposals have been put forward. However concern was expressed on: the possible outcomes and costs any such devolvement would incur; the unlikelyhood of any funding being available to help other providers; that sharing responsibility across the tiers of Government can be complex, with the waste collection and disposal being an example of this. It was understood residents want to have services provided and are not concerned with who undertakes this, but that they should be accountable and reliable. Volunteers, while greatly appreciated for their contribution to services, are not accountable and their attendance cannot be enforced.

The Clerk will continue to issue documentation to Members and when formal consultation is received from SCC an Extraordinary meeting may be called in order to meet deadlines.

12. Retrospective Debate on Involvement in Community Events

The Chairman stated suggestions that Council should “take the lead” in Community events was misleading and the debate should be on the issue of Council support of Community events. He suggested as Item 11 had taken some time this debate should be deferred to the November meeting and Council agreed.

13. The Royal British Legion Remembrance Day

a. Two minute Silence Civic Ceremony Members were again reminded this ceremony will take place on Legion Green on the 11th November, which this year falls on a Thursday. Volunteers are needed in addition to the Chairman and his wife, as only two Clerks will be available. Mr Miller volunteered to attend.

14. Report from Clerk and Press Officer

Articles for inclusion in November Kesgrave News had been submitted on:–

- Page 3 Allotment provision
- Others Children's Evening New Noticeboards
- November 11th Civil Ceremony Census 2011

In the absence of Reverend Spittle the following two items were deferred and will be taken at the November meeting.

15. Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960 (to consider).

16. Confidential Note regarding Item 7.a.i. of 8th June 2009 meeting and subsequent papers

17. To receive such other communication or matters of sufficient urgency and importance that the Chairman will allow for discussion None.

The remaining members of the Public left and Council were able to consider the following:

7. Financial Matters

g. Office Equipment

The Clerk reported she is expecting a call from Prettys to discuss the letter to be sent.

Date of next meeting – Monday 8th November 2010 in the Council Chamber

The Chairman closed the meeting at 9.35pm.

Chairman