

Minutes of the meeting of the Kesgrave Town Council held on Monday 13th September 2010 at 7.15pm in the Council Chamber.

Present: Mr K Beecroft (Chairman) Mr G Lynch

Mr A Comber	Mr P Miller
Mrs S Evans	Mrs E Smith
Mrs N Goodchild	Rev R Spittle
Mr R Haskell	Mr R Walkling

In attendance: Mrs J Francis (Deputy Clerk to the Town Council)

Mrs L Bennett (Administrative Assistant to the Town Council)

Mr S Hudson (County Councillor)

Mr M Grimwood (District Councillor)

5 Members of the public

1. Apologies

Mrs S Coupe	– family commitments
Mrs J Klaschka	– family commitments
Mr P Mills	– family commitments
Mrs S Ogden (Vice Chairman and District Cllr)	– family commitments
Mr C Pryke	– family commitments
Mrs V Read (Clerk to the Town Council)	– Annual leave
Mrs D McCallum (District Councillor)	– family commitments
Mrs M Neale (District Councillor)	– family commitments
Mrs P Brown (Local History Recorder)	– family commitments

2. Declarations of Interest

Mr Beecroft declared a personal interest in 7.a. Receipts and Payments, Chairman's Allowance, remained in the meeting while consideration and discussion of the matter took place.

Mr Walkling declared a personal interest in item 10, Kesgrave Allotment Association, being a member of KALGA, remained in the meeting while consideration and discussion of the matter took place.

3. Minutes of the last regular meeting held on 9th August 2010

The minutes having been issued were taken as read and approved and signed by the Chairman.

4. Matters arising

a. Late items for information None.

5. Reports from Chairman and Vice Chairman

The Chairman reported he had attended:

- the Police Community Engagement Meeting (PCEM) at Tuddenham, where anti-social parking in Dobbs Lane has been made a priority;
- the Senior Citizens Outing;
- KTC Retrospective Meeting.

In the absence of the Vice Chairman no report had been received.

An adjournment was declared:

– to receive reports from the County and District Councillors

Mr Hudson, County Councillor, reported:

- SCC is waiting for advice from Central Government, although internal restructuring such as Scrutiny Committees is being progressed in an attempt to consolidate functions with other working parties;
- the Environment, Waste Management and Economic Development Scrutiny Committee has been discussing the use of offshore wind energy;
- the Rights of Way Committee is discussing the ongoing changes to road layout in Ipswich;
- he had attended Kesgrave Library Reading Challenge presentations;
- funding is still available from his Locality Budget.

Mr Bradbrook questioned whether funds from the Locality Budget would be available for a project that members of KALGA were undertaking at Cedarwood School. Mr Hudson suggested an application is submitted for consideration.

Mr Grimwood, District Councillor, reported:

- three Kesgrave applications are to be considered at DC Sub Committee meeting to be held on the 16th September, where he will support and uphold the comments made by KTC Planning and Development Committee;
- on Greenways and their work carried out locally.

– to allow members of the public to speak

Mr Bradbrook stated he had emailed the Clerk raising his concerns that wording in last months minutes was an unfair representation of what had actually happened. The Chairman

stated the matter had been brought to his attention and he was satisfied it had been minuted correctly.

– to receive a presentation by Julie Abernethy, All Saints Church, with an update on their Parish Nurse Project.

Unfortunately due to unforeseen circumstances the presentation by Julie Abernethy was again deferred and will be heard at the October meeting.

The following item was brought forward.

10. Kesgrave Allotment Association

The Chairman stated the current situation regarding the provision of allotments in Kesgrave was unchanged. However information had been received via Mrs Evans who brought to Council's attention a recent broadcast on BBC Radio Suffolk informing listeners to the possible availability of new allotments. Karen Kenny, of the National Society of Allotment and Leisure Gardeners Association, had been talking to a farmer in Rushmere who stated, if sufficient numbers of people were interested, he has 5 acres he would be willing to set aside as allotment space. The site will have water, fencing, parking and a communal building, all of which could be achieved by Autumn 2011. Interested parties are urged to contact Karen Kenny and submit an application. At the time of broadcasting, 25 had already been received.

A second adjournment was declared as Mrs Bradbrook, KALGA Secretary had indicated she wished to address the Council.

Mrs Bradbrook stated KALGA were aware of the broadcast and had already made contact with all their Members, with some interest being shown. She explained this offer was not necessarily viable to all KALGA members, many of whom would still like the opportunity to have the facility in Kesgrave. She queried, on behalf of KALGA members whether, with the knowledge of the landowners offer in Rushmere, KTC would still be pursuing the provision of allotments in Kesgrave. The Chairman explained KTC were only sharing the information at this point and nothing had changed regarding previous discussions.

Mr Copping, on behalf of KALGA, stated the offer was not set in stone with no firm commitment promised, and it would not be implemented until next year.

Reverend Spittle re-iterated to members of KALGA present they have this opportunity of available land for allotments and if not enough interest is forthcoming the landowner may withdraw this offer.

Council suggested an article be written for the October issue of Kesgrave News, drawing residents attention to this new offer of allotment space in Rushmere. **Later:** Kesgrave News copy date being the 10th of the month an article will need to be submitted for the November issue. In the interim an item regarding this offer has been placed on both the KTC and Community web sites.

6. Notices and Correspondence

a. Items for discussion

1.D There was no discussion regarding the Community Magazines.

3.D. Thank you letters had been received regarding the Senior Citizens Outing and were circulated.

Notification had been received from SCDC stating a review was being carried out on properties listed on the Risk Register of Historic Buildings asking if any other properties may warrant inclusion on the list. No historic building in Kesgrave met the criteria of being at risk and either redundant, vacant or in poor structural condition.

5.D. Council were informed that Treasure Trail leaflet packs are available from KTC and other local outlets at a cost of £5.00 each.

6.D. Members were reminded the SALC survey on Public Service Providers issued to each Councillor needs to be returned as soon as possible to the Office for a collated response to be forwarded.

A copy of the lists of Notices and Correspondence, including those for information only were issued to each Councillor and are attached at **Annex 1** to the permanent copy of these minutes.

b. Councillor Representative Reports None.

c. Police Reports Members had been issued with the following report which is held on file:–

1. The 12PT monthly report.

7. Financial Matters

a. Receipts and Payments Copies of the statements of Receipts & Payments were issued to each Councillor and are attached at **Annex 2** to the permanent copy of these minutes. Council **agreed** the Receipts & Payments be accepted with no further discussion and settlement of the accounts was approved.

b. Transfer between accounts Council **agreed** a transfer of £22,000 be made from the Tracker Account to the Ordinary Account.

c. Transfer of Reserve Funds Council **agreed** that funds be transferred as detailed.

Product/service	Amount	Reserve fund
Theronda Hoffman/Graffiti Project	998.00	From 12PT

d. Budget 1st April 2011 – 31st March 2012 suggestions Members were reminded work is soon to commence on the Budget for 2011 – 2012 and early suggestions for items to be included would be helpful. The Deputy Clerk informed Council that a budgetary sum will be necessary for unavoidable changes to specific street lights containing mercury which are no

longer in production due to new EU legislation. These lanterns will need to be replaced within the next 3 – 5 years. SCC has informed KTC replacement lanterns will cost approximately £199 per unit, KTC own 64 units which require this change. Council were unclear why this legislation needed to be upheld and requested more information which will be brought to the next Full Council meeting.

Council were reminded of the suggestion already made to include a budget to support Community Events.

e. Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960 (to consider).

The Council resolved that the public and the press be excluded for consideration of Item 7.f. Financial Matters, Office Equipment since publicity would prejudice commercially sensitive information, and that these matters be deferred to follow item 15 on the agenda.

The following item was taken after item 15 and is minuted there.

f. Office Equipment

g. Treasury Bond Further to the approval by F&R Members, £50,000 held with Standard Life has been re-invested in another Bond at 2% AER and will mature on 19 July 2011.

Mrs Evans suggested and Council agreed this item is placed on the April Agenda for 2011 to discuss the way forward before the above Bond matures.

h. Late items for information None.

8. Planning and Development Matters

a. Planning applications received since 6th August 2010 The list of planning applications where comment was required, those which were not contentious and the decisions received, had been issued to each Councillor and is attached at **Annex 3** to the permanent copy of these minutes.

In the absence of the Chairman Mr Haskell, as Vice Chairman, drew Members' attention to the plans displayed on the board and read the detailed conditions for the approval of C10/1108, Retention of Shed at 271 Main Road. The P&D Committee then approved this list and the comments en bloc.

b. Street naming None.

c. Late items for information None.

9. Recreation and Amenities Matters

a. Roads, footways and footpaths

Notification has been received from SCC regarding the draft order on prohibition and

1. restriction of waiting and prohibition of driving with exemptions for Grange Lane and Dobbs Lane shortly to be published in the local press.

In response to the recent delivery of informative letters regarding the proposed Cedarwood School crossing, KTC had received an email from a resident expressing his disgust that not

2. one Councillor canvassed public opinion. This was read to Council who agreed they had more than fulfilled their obligations. The Chairman expressed Council's appreciation to Mr Walking Senior for volunteering to deliver the above letters on behalf of KTC.

b. MSG Fencing A letter of concern had been received from a resident living in Evans Drift, who is experiencing stray footballs entering her garden from the Millennium Sports Ground during football matches. These have either hit her or her property. She has asked the Town Council to consider the situation to find a solution to improve family safety and to minimise balls coming into the garden. The Deputy Clerk explained although only one resident has complained there are two properties which are potentially affected by this problem.

The Deputy Clerk explained the MSG pitches cannot be re-located because of the location of the bridleway and the lay of the land on which the two pitches are marked. She asked for permission to engage the Project Officer to make some investigations about fencing to protect the gardens to the north of the east pitch. Council was informed there is money in the MSG Reserve Fund which would cover some of the cost, but planning permission will be necessary and quotations will need to be sought.

Council discussed at length KTC responsibility of providing a fence for resident protection, with specifications including height, durability, noise diffusion and construction to deter any possible climbing. Council also considered carrying out initial investigations to avoid additional costs involving the Project Officer. Mr Haskell believed a fence 5.2 metres in height is the recommended requirement which the Deputy Clerk will research. When the information on height has been compiled the Deputy Clerk will write to the residents explaining Council are examining the proposal to erect a fence, giving the recommended height and the proposed distance of one metre from their boundary to deflect ball intrusion. With planning permission being required it would be useful to determine if residents would support the proposal.

c. Late items for information None.

10. Kesgrave Allotment Association

This item had been taken immediately after the adjournment and is minuted there.

11. Retrospective Analysis

Members had been issued with notes of the meeting which had taken place on 23rd August and these are attached to the permanent copy of these minutes at **Annex 4**. Mrs Evans briefly outlined the report bringing to Council's attention items with sufficient potential for further investigation and debate. It was agreed the next item for discussion will be 'taking the lead for community events'. However, as no Councillor volunteered to prepare a report prior to the meeting it was agreed this item will be placed on next months agenda where ideas and

suggestions can be brought forward for discussion. Mr Comber expressed his opinion that Council already organise several community events and should not be taking the lead in larger Community events, such as the Music Festival or Fireworks Night, but give support as individual requests are received. A full debate will take place next month.

12. The Big Society

Council were informed an acknowledgement had been received from the Department of Communities and Local Government for the KTC response to the consultation about the power to veto excessive council tax rises. A copy of the KTC response had also been sent to Dr Daniel Poulter, MP who has acknowledged receipt.

13. The Royal British Legion Remembrance Day

a. Two minute Silence Civic Ceremony Members were reminded this ceremony will take place on Legion Green on the 11th November, which this year falls on a Thursday. Schools will as usual be invited to take part and the Chairman was able to inform Council that Cedarwood School are already planning to send over 150 pupils. Don Whinney, as Local Poppy Appeal Organiser, and Reverend Spittle will be conducting the civic ceremony.

14. Report from Clerk and Press Officer

Articles for inclusion in October Kesgrave News had been submitted on:–

Page 3 Community Service Awards

Others Recycling

Senior Citizens Outing

Trading Standards warning

It was agreed that positive Council results should be reported.

15. To receive such other communication or matters of sufficient urgency and importance that the Chairman will allow for discussion

None.

The remaining member of the Public left and Council were able to consider the following:

7. Financial Matters

f. Office Equipment

The Deputy Clerk explained SALC Deputy Chief Executive, Jayne Cole, has discovered the photocopier supplier has previously been prosecuted in the High Court for an offence which mirrors the situation KTC find themselves in. The other local Suffolk Council affected are forwarding a copy of their contract to Prettys and it is hoped that a Solicitor's letter will then be possible citing the the Court case number and seeking release from the contract. Council were informed they will need to be clear in their instruction to the solicitor and discussed several options on how to proceed. It was unanimously **agreed** they wished to achieve a complete withdrawal from the contract and receive recompense for rental payments made for the first photocopier following the installation of second copier at the council office.

A great deal of caution will then be necessary in sourcing another copier as it would appear this situation is not uncommon.

Date of next meeting – Monday 11th October 2010 in the Council Chamber

The Chairman closed the meeting at 9.22pm.

Chairman