

KESGRAVE TOWN COUNCIL
Planning and Development Committee Minutes
Minutes of the Meeting of the Planning and Development Committee held on
the 15th February 2016

Councillors Present:

K Archer (Vice Chairman)

N Beecroft-Smith

B Crutchfield

D Isaacs (*Apologies*)

P Mills (Chairman)

J Ogden

I Wallace (*Not Present and no Apology for absence given*)

In Attendance:

- Mrs S Clements (Clerk to the Council)

1. **Apologies for Absence** – An apology for absence was received from Councillor Isaacs. Councillor Wallace was not present at the Meeting and had not sent any apologies. The Clerk advised the Committee that she had contacted Councillor Wallace regarding his non-attendance at Meetings, but that he had not responded back as yet.
2. **Declaration of Interests** – There were no declarations of interest.
3. **Minutes of the Last Meeting held on the 1st February 2016** – These Minutes were received, considered and approved by the Committee. (Full details are available with these Minutes).
4. **Clerks Report/Update** – There were no updates.
5. **Members of the Public** – There were no members of the Public present.
6. **Schedule of Applications/Proposals** – The Committee considered and made its formal recommendations to the Local Planning Authority. (Full details are available with these Minutes)
7. **Schedule of Planning Decisions** – The Committee noted these details. (Full details are available with these Minutes).
8. **Neighbourhood Plan** – The Committee noted that Councillor Ogden will attend the next full Parish Council Meeting of Brightwell, Foxhall and Purdis Farm Parish Council on the 9th March 2016 at 7pm at Trinity Park, in order to present the Neighbourhood Plan boundary item. It was noted that at its full Town Council Meeting on the 8th February 2016, the Application for the Neighbourhood Plan Area was agreed by the Town Council and that this has now been submitted to the Local Planning Authority. The required advertising and legal consultation period timeframes are awaited. The boundary being Rushmere St Andrew, along Playford Road to the north up to Humberdoucy Lane to the west, Bealings, Purdis Farm Lane and Hall Road to the south.

The Terms of Reference has also been agreed and the Project Plan has been considered further with the inclusion of timeframes for actions. Councillor Ogden advised the Committee that he had attended the full Parish Council Meeting of Rushmere St Andrew on the 11th February 2016 and that Rushmere St Andrew Parish Council is in favour of being part of the Neighbourhood Plan boundary.

- 9. Representation from Kesgrave Town Council at Local Planning Authority (LPA) Development Control Meetings – Planning Application No DC/15/4672/OUT - Phased Development of 300 Dwellings, Provision of Land for Primary School and Associated Landscaping and Open Space with all Matters Reserved Apart from Access - Land to East of Bell Lane, Kesgrave** The Committee noted that The Clerk and Councillor Ogden will be attending the Local Planning Authority’s Development Control Meeting on the 24th February 2016, where the above application will be considered by elected members.

Councillors also noted that the Chair from this Committee – Councillor Mills along with Councillor Ogden, will attend the Local Planning Authority’s Development Committee Site Visit in an observatory capacity on the 22nd February 2016 at 9.15am.

- 10. Suggestions for Kesgrave News Articles – March 2016 Edition –** There were no new items for inclusion suggested.
- 11. Matters of Communication of Sufficient Urgency and Importance as Agreed by the Chairman for Discussion –** There were no matters raised.
- 12. Date of Next Meeting –** The next Planning and Development Committee Meeting will be held on Monday, 14th March 2016 at 6.15pm. (Plans will be available to view from 6pm).

There being no other business, the Meeting closed at 7pm.

Signed: Chairman.....Date.....