

Kesgrave Town Council

Recreation and Amenities Committee

Minutes of the meeting of the Recreation and Amenities Committee held on Monday 24th June 2013 at 7.30pm in the Council Chamber.

Present:

Mr A Comber (Chairman)	Mr J Ogden
Miss S Hall (Project Officer & PTLO)	Mrs P Sanford (KCG)
Mr G Lynch	Mrs J Smith

In attendance: Mrs J Francis (Deputy Clerk to the Town Council)

1. Apologies

None.

2. Declaration of interests

Mr Comber declared a Local Non-Pecuniary interest in item 9.a. Rupert Fison Centre, Christmas Lights Switch On and Children's Evening, being a Director of Rupert Fison Centre and Kesgrave Scout Group leader, and remained in the meeting during consideration and discussion of the matters.

3. Minutes of the last meeting held 28th January 2013

After a minor alteration, the minutes of the meeting held 28th January 2013, having been circulated were taken as read, approved and signed by the Chairman.

4. Matters Arising

a. Late items for information None.

No adjournment was declared as no member of the Public was present.

5. Burials

a. Burial Ground Fees Review – postponed until 2014

b. Late items for information None.

6. Litter

a. Late items for information The Deputy Clerk explained there had been three volunteer groups recently performing litter picks, the 2nd Martlesham Brownies, the Monday Cubs and The Brethren. The latter had collected 26 bags of litter over a number of roads.

Mr Ogden offered the services of Kesgrave Scout Explorer Group to carry out a litter pick in the autumn which the Committee gratefully accepted.

7. Public Open Space Reports

a. Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960 . The Committee resolved that the public and the press be excluded for consideration of Item 7.b. Cedarwood Green and Cedarwood Walk, Quotations for Tree and Hedge work since publicity would prejudice commercially sensitive information, and that these matters be deferred to follow item 17 on the agenda.

b. Cedarwood Green and Cedarwood Walk
i. Quotations for Tree and Hedge work

c. Legion Green Nothing to report.

d. Long Strops Pond Nothing to report.

e. Late items for information None.

8. Roads, footways and footpaths

a. Late items for information SCC has informed KTC in an effort to try and resolve the re-occurring problem of flooding in Penzance Road works are due to commence on the 1st July 2013.

Mrs Smith stated a neighbour had recently been injured due to a cycling incident on Pilboroughs Walk and asked if KTC could raise awareness of the potential risks and the need for caution when using this cycle/footway. The Committee agreed an article will be written for Kesgrave News highlighting the original layout of Pilboroughs Walk, the need for both pedestrians and cyclists to take care when using this route and also the reason why dog owners should exercise the use of leads in this busy area.

9. Rupert Fison Centre

a. Christmas Lights Switch On and Children's Evening The Chairman stated he is still collating information on various canopies and is hopeful he will have sufficient details to present at the next Committee meeting or, if earlier, at a Full Council meeting. The chosen canopy should be suitable for various community events and ideally include the Children's Entertainment at the Christmas Lights Switch On. The Deputy Clerk stated the schools and organisations who usually participate in this event would be contacted in the Autumn Term therefore there was still time to discuss how this event should be organised after a decision has been taken on the proposed canopy.

10. Kesgrave Conservation Group Report

Mrs Sanford reported:

- on inspection only a few of the recently planted Oak trees had been lost to the adverse weather conditions and it is the intention to do some replacement planting in the autumn;
- grants have been received in order to purchase four new benches for Pergola Piece POS where the Conservation Group has carried out a lot of work and continue to do so;
- the wild flower seeds sown last year in Pilboroughs Walk are now starting to show.

11. PTLO Report

Miss Hall, as PTLO reported:

- she had collated evidence from residents to present to First Buses regarding the use of single decker buses on Route 66 which could not access the guided bus way leaving potential passengers stranded. In response First said they would consider fitting guide wheels to additional vehicles, but no further information has been received since then;
- on the Anglian Bus Company having withdrawn its services and the effect of this on Kesgrave. First Buses had decided to re-route one of its own buses in order to retain a service in Fentons Way. She had been in touch with Anglian bus, SCC and first to try and keep the service in the Cambridge Road/

Edmonton Road area running, unfortunately with no success to date;
– the Kesgrave web site has been updated regarding all the recent changes.

12. P3 report

Nothing to report.

13. Play Equipment Improvements and Provision

a. Additional Play Equipment Miss Hall, as Project Officer, explained a letter had been received from Viridor stating as requested additional information had not been received the application would not be discussed in June. On further investigation it transpired Viridor had written to KTC in March requesting information but unfortunately this not been received. Under the circumstances Viridor had extended the deadline for the June application and although Miss Hall had made every effort to complete the task by the given deadline it had been impossible. Therefore Viridor had agreed to defer the application until the next session to be held in September which will allow time for the required information to be sought and sent.

14. SCDC Divestment of Open Spaces and Play Areas

a. Fentons Wood Nothing to report.

15. Agenda items to be published in Kesgrave News

- Reminder for the Senior Citizens Outing to be held in August
- Use of Pilboroughs Walk

16. To receive such other communications or matters of sufficient urgency and importance that the Chairman will allow for discussion. None.

17. Date of Next Meeting – 30th September 2013

The next Full Council Meeting will be held 8th July 2013.

Miss Hall and Mrs Sanford left the meeting so that the Committee were able to consider the following item.

7. Public Open Space Reports

b. Cedarwood Green and Cedarwood Walk

i. Quotations for Tree and Hedge work The Deputy Clerk informed the Committee maintenance work was required on the hedges and trees in Cedarwood Walk and Cedarwood Green. Two Companies had been approached and had provided quotations from a schedule of work required. The Committee **agreed** to accept CDC Blowers quote of £684.45 plus VAT for the Tree and Hedge work in Cedarwood tree and walk POS.

The Chairman closed the meeting at 8.26pm.

Chairman