

Kesgrave Town Council

Recreation and Amenities Committee

Minutes of the meeting of the Recreation and Amenities Committee held on Monday 31st March 2014 at 7.15pm in the Council Chamber.

Present: Mr A Comber (Chairman) Mr G Lynch
Mrs S Fairbrother Mr J Ogden
Mrs N Goodchild

Appointed representatives: Miss S Hall (Project Officer & PTLO)

In attendance: Mrs J Francis (Deputy Clerk to the Town Council)
Mr D Fairbrother
1 Member of the Public – arrived 7.22pm

1. Apologies

Mrs J Smith – personal commitments
Mr M Rayment (P3) – personal commitments

2. Declaration of interests

Members made verbal declarations, which they have recorded on the form attached at **Annex 1** to these minutes.

3. Minutes of the last meeting held 30th September 2013

The minutes of the meeting held 30th September 2013, having been circulated were taken as read, approved and signed by the Chairman.

4. Matters Arising

a. Late items for information None.

No adjournment was declared as the member of the Public had not yet arrived.

5. Burials

a. Late items for information None.

Member of Public arrived.

6. Litter

a. Litter Picker Members were informed that the Council Litter Picker, Mr Michael Butters having completed a successful two month trial period has had his appointment confirmed.

b. Litter Bin request A request had been received from a resident asking for the provision of a litter bin at the outward bound bus stop on the A1214 east of Dobbs Lane, to help reduce a re-occurring litter problem at this bus stop. The resident had been in contact with the Town Council over several months regarding this matter and had been informed the litter may be connected to problems being experienced at the nearby takeaway outlet. Members were informed the latter difficulty at the takeaway had been addressed but the problem of litter at the bus stop had continued. The Committee agreed the Deputy Clerk will contact SCDC to request the installation of a litter bin at this location.

c. Late items for information None.

7. Public Open Space Reports

a. Cedarwood Green The Deputy Clerk informed the Committee that the kick wall which had been removed from Oak Meadow POS would be re-installed on Cedarwood Green POS. It had been confirmed with SCDC that planning permission was not required to carry out this work which will be undertaken by the Council Handyman.

Mrs Fairbrother stated she had received information from a neighbour that litter was a problem at Cedarwood Green POS and the use of mopeds on footpaths in the area was also causing concern. The Deputy Clerk reminded Members any problems involving anti-social behaviour should be reported to the Police at the time of the offence, or as soon as practicable, and if possible registration numbers should be taken. The Staff had also received a complaint of glass and litter at the above location which had been dealt with by the Handyman at the weekend as part of his weekly schedule.

b. Cedarwood Walk Nothing to report.

c. Legion Green Nothing to report.

d. Long Strops Pond Nothing to report.

e. Late items for information None.

8. Roads, footways and footpaths

a. Request for Public Open Space nameplate The Deputy Clerk explained this matter had not been investigated. Members agreed for a resident not to know their location in Kesgrave was very unusual and expected the occurrence was rare. It was already noted that two of the five POSs are signed and hopefully a third will have a similar sign in the future. It was also agreed that any sign would have to be substantial to withstand possible vandalism and that funding was not available for such a request.

b. Town Council Office sign The new external Town Council Office sign has been ordered and delivery is expected soon.

c. Late items for information None.

9. Rupert Fison Centre

a. Proposal to erect a canopy The Chairman informed the Committee preliminary investigations had started regarding the proposal to find a suitable canopy for Rupert Fison Square. The ideal location for the structure would be on the west side next to the Scout Hall and approximately 10 x 10 metres in size as the centre of the Square is prone to windy conditions. The criteria for the canopy would be to provide protection against most weather conditions, have integrated drainage and the ability to have detachable sides, when necessary. After being shown some possible ideas the Committee agreed perhaps a bespoke design may be more aesthetically pleasing to the eye and, if cost effective, should incorporate lighting.

Miss Hall, as Project Officer, stated the proposed site has underground mains water and sewerage pipes running diagonally across the square. Anglian Water, on a previous project, had stated no permanent structure must be erected within 3 metres of these pipes. If the proposal is to continue, the problem of the pipes must be addressed. Therefore a structural engineer will be contacted to try and find a solution and prepare a report for Anglian Water to consider. Due to the date of the next R&A meeting any findings will be brought to Full Council for discussion.

b. Planters It was explained that Miss Hall had neatened the planters on RFS and intends to purchase more shrubs to replace those which have died over the years.

10. Kesgrave Conservation Group Report

In the absence of Mrs Sanford the Deputy Clerk stated:

- an additional 100 tree whips had been given to the Conservation Group which had been planted on Jubilee Copse Public Open Space (POS);
- alternative methods of publicity are being investigated on how best to publicise the work proposed and carried out by the Group and how to encourage volunteer help;
- work is still continuing to improve Pergola Piece POS.

11. PTLO Report

Miss Hall, as PTLO reported:

- the upgraded Real Time Information (RTI) will go live in Ipswich Town Centre in April and will eventually extend to stops within the Ipswich area. In response to an enquiry asking if Kesgrave would be included in this facility it had been explained it would not be possible until First Buses equipped their vehicles with the electronic equipment required;
- she is also investigating the lack of time keeping on some bus schedules and was given additional information on this matter from Members who had similar experiences.

12. P3 report

In the absence of Mr Rayment the Deputy Clerk informed Members he had organised a walk on Sunday 16th March and although the weather was good the turn out had been disappointing.

13. Play Equipment Improvements and Provision

a. Additional Play Equipment The Deputy Clerk explained the new play equipment had been installed and opened for use. However, until the Contractor returns, to reinstate the ground where the works compound had been sited and replant the landscaping initially removed to access the site, the work would not be completely finished.

14. Items to be published in Kesgrave News

None.

15. To receive such other communications or matters of sufficient urgency and importance that the Chairman will allow for discussion.

The Chairman had contacted Oscar Hunt, the young person requesting the provision of a skate park, asking how his enquiries were progressing. Unfortunately due to Oscar's personal commitments no

investigations had been carried out to date. The Chairman suggested KTC may wish to investigate the availability of land suitable for such a facility.

Date of Next Meetings:

Full Council – Monday 14th April 2014 at 7.15pm

Recreation and Amenities – Monday 30th June 2014 at 7.15pm

The Chairman closed the meeting at 8.10pm.

Chairman