

Kesgrave Town Council

Recreation and Amenities Committee

Minutes of the meeting of the Recreation and Amenities Committee held on Monday 30th June 2014 at 7.15pm in the Council Chamber.

Present:

Mr A Comber (Chairman)	Mrs N Goodchild
Mrs D Fairbrother	Mr G Lynch – arrived 7.20pm
Mrs S Fairbrother	Mr J Ogden

Appointed representatives: Miss S Hall (Project Officer & PTLO)

In attendance: Mrs J Francis (Deputy Clerk to the Town Council)
3 Members of the Public

Committee were advised that no requests to record the meeting had been received in accordance with the policy adopted at the March 2014 Town Council meeting. No recording therefore would be permitted and anyone found in breach of this would be asked to cease. If they refused to cease it would be within the Chairman's power to ask them to leave the building.

1. Apologies

Mrs J Smith – personal commitments
Mr M Rayment (P3) – personal commitments

2. Declaration of interests

Members made verbal declarations, which they have recorded on the form attached at **Annex 1** to these minutes.

3. Minutes of the last meeting held 31st March 2014

The minutes of the meeting held 31st March 2014 having been circulated were taken as read, approved and signed by the Chairman.

4. Matters Arising

a. Late items for information None.

Mr Fairbrother, as a resident, stated he had visited Cedarwood Green POS several times where he had spoken to the youth present and from the conversations with them had drawn up some proposals which he would like to discuss. The Chairman stated although on the agenda this item is being dealt with by Full Council who will also be receiving information on the meeting recently held between KTC, local residents to this POS and the Safer Neighbourhood Team. As a result of this meeting he also stated Miss Hall had been asked to investigate the proposal to fence the multi use games court (MUGA). He would allow Mr Fairbrother to state his proposals which could then be taken to Full Council for consideration. Mr Fairbrother read out his proposals which are attached at **Annex 2** to these minutes.

A member of the public then mentioned the recent hedge maintenance on the northern side of the POS which had severely depleted the landscaping and asked if consideration could be given to additional planting. He also stated the Elm trees in the eastern hedge appeared to suffering with a beetle attack and suggested this may need a closer inspection.

Another issue brought to the Committee's attention was the intermittent fault on two of the lights at the MUGA court which are staying on all night. The Deputy Clerk stated every report, when received, has been reported to SCC and the Office understands has been addressed. Mr Lynch suggested the Council may wish to look into changing the timers to switch the lights off earlier.

Although still in the adjournment the Chairman stated with the lighter evenings the court lights were not necessary therefore suggested and it was **agreed** they be permanently switched off until further notice. The Deputy Clerk will arrange this.

Mrs Fairbrother, who is also a resident, suggested if the fencing was implemented it could be a condition that if the SNT office received 5 reportable incidents regarding Cedarwood Green POS, KTC would close the court for a month.

5. Burials

- a. **Late items for information** None.

Mr Lynch arrived.

6. Litter

- a. **Litter Bin request** Further to the approval by the Committee to provide a litter bin at the outward bound bus stop on the A1214 east of Dobbs Lane, Suffolk Coastal Services Ltd (SCS) had agreed to install a bin. However SCS now suggest in the light of further information KTC may wish to postpone this provision for a little longer. A litter pick in the area had been carried out and it was noted the debris was beyond the bus stop and was more likely to have been from passing vehicles rather than pedestrians at the stop. SCS also stated a more extensive litter pick was due to take place later this week on the A1214 between Rushmere St Andrew and Martlesham. The general opinion was the litter was not generated from the bus stop and therefore a bin would not help the problem in this instance. KTC has been asked to monitor the situation for a further 2 months before a final decision is made and if a problem does occur to contact SCS. The Committee **agreed** to this request from SCS and for the Deputy Clerk to inform the resident of the current situation.

- b. **Late items for information** None.

7. Public Open Space Reports

- a. **Cedarwood Green** This item was discussed at the adjournment.
- b. **Cedarwood Walk** Nothing to report.
- c. **Legion Green** Nothing to report.
- d. **Long Strops Pond** Nothing to report.
- e. **Parkrun Proposal** A request had been received from a resident who is proposing to organise a Kesgrave Parkrun asking for permission to use the externally accessed toilet facility at the Millennium Jubilee Hall. It was explained Parkrun is a free nationwide event for individuals to enter a 5km weekly run. It is proposed to have the first run at Kesgrave on Saturday 20th September between 8.00am and 10.30am. The 5km circuit will include running on Long Strops POS and in wooded areas. The resident has also contacted the Landowner and arranged alternative off road parking if required. Mr Lynch had heard of the event and having talked to SCDC was concerned the areas where the run is to take place would not be suitable ground for running. Members were also concerned about potential parking issues which may occur, depending on the number of participants using vehicles. The Committee understand they have no authority to stop the event however it would be unlikely that the organiser would want to continue without a toilet facility. It was agreed to recommend to Full Council that permission is granted

for use of the MJH toilet facility and that a 4 week trial period is given to assess the effects of the event on the community before a final decision is made.

f. Late items for information None.

8. Roads, footways and footpaths

a. Signage at Lankester Way The Deputy Clerk stated a further enquiry had been received regarding the problem of motorised wheelchairs not being able to exit or enter Lankester Way at the Bell Lane end. It had been suggested that an advisory sign should be installed to indicate the access problem. The Committee believed the best way forward would be to investigate the installation of additional barriers, at the end of the residential properties, Ropes Drive West end of Lankester Way which would give a clear indication of the difficulties. The Deputy Clerk will investigate.

b. Late items for information None.

9. Rupert Fison Centre

a. Proposal to erect a canopy

Miss Hall, as Project Officer, stated a Structural Engineer had been contacted to find a solution whereby a canopy could be safely erected on RFS taking into consideration the problem of underground mains water and sewerage pipes running diagonally across the square. Any decision taken by KTC to proceed with the installation of a canopy would first have to receive approval from Anglian Water. Miss Hall highlighted aspects of her report and presented drawings of a design suggested by the Engineer, and these are attached at **Annex 3** to these minutes. The Committee discussed the design and asked questions which Miss Hall covered in her report. The cost of replacement roof slats was queried which Miss Hall will investigate. There is still a concern regarding the gap left between the Scout building and the canopy and whether a design could be adapted to fill this void but at the same time allow easy access for maintenance to be carried out on the building.

The work carried out so far by the Structural Engineer had been given free of charge. Further estimated costs broken down in two stages have been detailed in Miss Hall's report on page 4. The Committee were also informed the SCC Locality Budget of £5000 which had been awarded to KTC towards this project is due to expire on 31st July 2014. Any costs paid on this project can still be offset by this Locality Budget providing notification is received by the expiry date. The Committee **agreed, with one abstention**, that the Structural Engineer should be asked to give KTC a firm quote with invoice, before 31st July, for both stages of the project so that:

1. some of the designated Locality Budget can be used with no cost to KTC;
2. to allow KTC to have detailed information to make a decision for the way forward;
3. to calculate exactly how much additional funding will have to be found to complete the project.

Miss Hall will progress this proposal.

10. Kesgrave Conservation Group Report

Nothing to report.

11. PTLO Report

Miss Hall, as PTLO reported:

- on the complaints received regarding the erratic service of Route 66 due to its route being extended and the lack of time allowed for drivers to keep to the published schedule. First Buses has proposed a timetable change although not confirmed, to address this the problem;

- the inward bound bus display screen at Lummis Vale has been replaced;

Mrs Goodchild reported the display unit at the Ropes Drive East/Fentons Way bus stop is also broken. Miss Hall will investigate the problem.

- Real Time Information (RTI) has been installed in Ipswich but is not yet live. Enquiries as to when Kesgrave will be included in this facility is still unknown;
- Route 68 had experienced problems in Cambridge Road but the service is now more reliable and is attracting more passengers.

12. P3 report

In the absence of Mr Rayment, the Deputy Clerk informed Members he hopes to organise a walk in October which will be advertised in Kesgrave News.

13. Play Equipment Improvements and Provision

- a. Additional Play Equipment** Nothing to report.

14. Items to be published in Kesgrave News

None.

15. To receive such other communications or matters of sufficient urgency and importance that the Chairman will allow for discussion.

None.

Date of Next Meetings:

Full Council – Monday 14th July 2014 at 7.15pm

Recreation and Amenities – Monday 27th October 2014 at 7.15pm

The Chairman closed the meeting at 9.00pm.

Chairman