

Kesgrave Town Council

Recreation and Amenities Committee

Minutes of the meeting of the Recreation and Amenities Committee held on Monday 23rd February 2015 at 7.15pm in the Council Chamber.

Present: Mr A Comber (Chairman) Mr G Lynch
Mrs N Goodchild Mr J Ogden

In attendance: Mrs J Francis (Deputy Clerk to the Town Council)
Mr D Fairbrother
Mrs S Fairbrother
Mr S Lawson

1. Apologies

Mrs J Smith – personal commitments
Mr M Rayment (P3) – personal commitments
Miss S Hall (Project Officer & PTLO) – personal commitments

2. Declaration of interests

Members made verbal declarations, which they have recorded on the form attached at **Annex 1** to these minutes.

3. Minutes of the last meeting held 30th June 2014

The minutes of the meeting held 30th June 2014 having been circulated were taken as read, approved and signed by the Chairman.

4. Matters Arising

a. Late items for information None.

No member of the public present wished to speak.

5. Burials

a. Late items for information None.

6. Litter

a. Late items for information None.

7. Public Open Space Reports

a. Cedarwood Green

i. Resident concerns regarding hedge and trees In response to a resident's concern raised at the last meeting the following actions were implemented:

- the Elm trees in the eastern hedge had been inspected by a tree surgeon who had stated their condition was not dangerous;
- to fill the present gaps in the northern hedge hawthorn whips had been planted to give additional cover when mature.

b. Cedarwood Walk Nothing to report.

c. Legion Green Following the recent death of the previous Clerk, Henry Ferguson, a local Benefactor who worked closely with him during the development of Grange Farm had purchased a bench in his memory which has been sited near the stone on Legion Green.

d. Long Strops Pond Nothing to report.

e. Millennium Sports Ground

i. Parkrun Parkrun has now received full support from KTC. The organisers hire the externally accessed toilet facility and store room at the MJH which is jointly shared with Kesgrave Kestrel Football Club. Early problems with on street parking have been addressed and the event is proving to be very successful.

f. Late items for information None.

8. Roads, footways and footpaths

a. Lancaster Way signs Nothing to report to date.

b. Request for additional street nameplate for Ashdale Gardens A letter received from a resident stating he has over many years experienced problems with mail and deliveries being miss-directed was read to the Committee. The resident stated he lives in Ashdale Gardens however, his mail was being delivered to an address in Ashdale Road and asked if Council would consider erecting a 'leading to' sign to address the problem. Enquiries at Suffolk Coastal Norse have found the cost to supply and fit a 'leading to Ashdale Gardens' sign would be £47.88 plus VAT. The Committee **agreed** to process the request and purchase a sign, as worded above, to be attached to the Ashdale Road street name plate at the junction of the A1214.

c. Late items for information An email from a resident concerned with the position of parked cars on Ropes Drive was read to the Committee. In the residents opinion visibility and driving conditions for other road users was being compromised because of the parked vehicles and she asked if any action had been taken to implement yellow lines. In order to give proper consideration the Committee asked for the resident to be contacted to establish exactly where on Ropes Drive these difficulties were being encountered. In the interim the Safer Neighbourhood Team would be informed of the resident's concerns.

9. Rupert Fison Centre

a. Proposal to erect a canopy In the absence of Miss Hall, as Project Officer, the Deputy Clerk reported the Structural Engineering Company has stated they hope to be in a position by the end of March to provide the two 'in principle' drawings including 3D drawings and estimated costs.

b. Planters, ongoing maintenance Miss Hall, has continued to care for the planters on Rupert Fison Square replacing some plants where required for which she has been reimbursed. It was also understood the planters will require watering during the drier months and a discussion took place how this might be achieved. Enquiries will be made with various organisation to see if they would be willing to help with the watering.

10. Kesgrave Conservation Group Report

The Conservation Group has been quiet over the winter months but are putting together a timetable of works for the spring.

11. PTLO Report

In the absence of Miss Hall, as PTLO the Deputy Clerk reported:

- Contact has been made with First Buses who have agreed a punctuality plan with SCC although the situation is still not ideal;
- a problem with overhanging vegetation at the bus stop layby opposite Kesgrave Fisheries. **Later:** resolved;
- on SCC having insufficient funds to upgrade the real time information bus stop screens for R66 and Main Road, in Kesgrave. Funding would have to come from a third party. The Committee suggested the Deputy Clerk will write to Rushmere St Andrew and Martlesham PC's to enquire whether they have a strategy to replace these screens.

12. P3 report

In the absence of Mr Rayment, the Deputy Clerk informed Members he hopes to organise a walk in March which will be advertised in Kesgrave News. The Chairman stated he has suggested to Mr Rayment that he may wish to consider organising a walk on different days of the week which may increase potential attendees.

13. Play Equipment Improvements and Provision Reports

- a. **Oak Meadow** Nothing to report.
- b. **Cedarwood Green** Nothing to report that hadn't already been stated in Full Council.
- c. **Grange Meadow** Nothing to report.

14. Five Year Plan

The Committee looked at the Recreation and Amenities pages of the draft 5 Year Plan document and their comments were noted by Mr Ogden for inclusion in the document to be considered by Full Council in March.

15. Requests for Hot Food Van provision The Committee were informed another request asking to pitch a hot food van in Kesgrave had been received. The Committee agreed, before any further discussion can take place to allow individual enterprises to sell food in Kesgrave, the Town Council must apply to Suffolk Coastal District Council to see if this type of provision would be allowed. It was also agreed the application would highlight Rupert Fison Square was the most suitable location.

16. Agenda items to be published in Kesgrave News

None.

17. To receive such other communications or matters of sufficient urgency and importance that the Chairman will allow for discussion.

The Chairman stated he was concerned over the number of large construction vehicles he had recently seen using Bell Lane and the potential damage they may be causing on a stretch of road which is already in need of maintenance. He believes the vehicles are part of the new construction site at Sinks Pit.

Members had also notice training lorries using Bell Lane which raised further concerns.

Enquiries will be made to establish if these lorry movements are legal and what, if anything, can be done to deter future use on residential roads within Kesgrave.

18. Date of Next Meetings:

Full Council – Monday 9th March 2015 at 7.15pm

Recreation and Amenities – Monday 29th June 2015 at 7.15pm

The Chairman closed the meeting at 8.07pm.

Chairman