

KESGRAVE TOWN COUNCIL
Planning and Development Committee Minutes
Minutes of the Meeting of the Planning and Development Committee held on
15th August 2016 in the Council Chamber, Kesgrave Town Council

Councillors Present

K Archer (Vice Chairman)
N Beecroft-Smith
B Crutchfield
P Mills (Chairman) (*Apologies*)
J Ogden
G Thomas
I Wallace

In Attendance:

- Mrs S Clements (Clerk to the Council)
- 1. **Welcome and Apologies for Absence** – The Chairman – Councillor Mills sent his apologies for absence. In his absence the Vice Chairman – Councillor Archer chaired the Meeting.
- 2. **Declaration of Interests** – There were no declarations of interest.
- 3. **Minutes of the Last Meeting held on the 1st August 2016** – These Minutes were received, considered and approved by the Committee. (Full details are available with these Minutes).
- 4. **Clerks Report/Update/Matters Arising** – There were no matters arising.
- 5. **Members of the Public** – There were no members of the public in attendance.
- 6. **Copy Letters of Objection/In Support/Observations** – The Committee noted that no letters have been received.
- 7. **Schedule of Applications/Proposals** – The Committee considered and made its formal recommendations to the Local Planning Authority - (LPA). (Full details are available with these Minutes).
- 8. **Schedule of Planning Decisions** – The Committee noted the updates. (Full details are available with these Minutes).
- 9. **Local Planning Authority (LPA) Planning Meetings** – There were no updates.
- 10. **Neighbourhood Plan** – The Committee noted that the consultation period ends on the 2nd September 2016. Thereafter the Local Planning Authority (LPA) will need another 4 weeks as part of the consultation period. Councillors Archer and Ogden provided a brief verbal update following their respective attendance at the Little Bealings Parish Council Meeting held on the 10th August 2016.

The Committee noted that Little Bealings Parish Council is now included in the distribution list of the Neighbouring Plan Steering Group.

The Clerk reported that a meeting has been set up with the Kesgrave Woman's Institute (WI) for early September 2016. Engagement sessions will also be arranged with the Youth Club and the local Schools.

Councillor Archer and Mrs Marsh will be attending a business networking event on the 7th September 2016 at Alice Grange, in order to start a dialogue with the local business community about the emerging Neighbourhood Plan.

The Committee noted that the Town Council's Play Area and Open Spaces Steering Group and our Traffic and Pedestrian Steering Group and their respective actions and outcomes will "feed into" the Neighbourhood Plan Steering Group.

11. Neighbourhood Plan Networking Forum – 7th September 2016 – Councillors noted this free of charge event as arranged by Community Action Suffolk, where Town Councillor Ogden will attend.

12. The Future of Kesgrave and the Next/Emerging 10 Year Local Plan for Housing Development – Call for Sites documents - Site Allocations and Area Specific Policies Development Plan – Councillors noted that the public hearing sessions will start at 1pm on the 30th August 2016 in the Council Chamber at Melton Hill, Woodbridge. Councillor Ogden agreed to attend. The Committee was pleased to note that there is no proposal currently for any allocation for housing at Long Strops off of Bell Lane.

13. New Suggestions for Press, Media and Radio – The Committee asked for the latest position regarding the proposed building of a new Co-Operative Store at Hartree Way, Kesgrave to be included.

14. Matters of Communication of Sufficient Urgency and Importance as Agreed by the Chairman for Discussion – There were no matters raised.

15. Date of Next Meeting – The next Planning and Development Committee Meeting will be held on Monday, 12th September 2016 at 6.15pm. (Plans will be available to view from 6pm in the Council Chamber at the Town Council Offices).

16. Agenda Items for Next Meeting – Members had no requests for items to discuss at the next Meeting.

There being no other business, the Meeting closed at 6.50pm.

Signed: Chairman.....Date.....

