

**KESGRAVE TOWN COUNCIL**  
**Planning and Development Committee Minutes**  
**Minutes of the Meeting of the Planning and Development Committee held on 1<sup>st</sup>**  
**August 2016 in the Council Chamber, Kesgrave Town Council**

**Councillors Present**

K Archer (Vice Chairman)  
N Beecroft-Smith  
B Crutchfield (*Apologies*)  
P Mills (Chairman)  
J Ogden  
G Thomas  
I Wallace (*Not Present*)

**In Attendance:**

- Mrs S Clements (Clerk to the Council)
- Town Councillor A Athwall
- Two Members of the Public

1. **Welcome and Apologies for Absence** – The Chairman welcomed the two members of the public to the Meeting. An Apology for absence was received' from Councillor Crutchfield and Councillor Wallace was not present.
2. **Declaration of Interests** – There were no declarations of interest.
3. **Minutes of the Last Meeting held on the 18<sup>th</sup> July 2016** – These Minutes were received, considered and approved by the Committee, subject to changing the typing error relating to Councillor Athwall's name. (Full details are available with these Minutes).
4. **Clerks Report/Update/Matters Arising** – Minute Number 9 - Suffolk Coastal World of Planning Seminar – The Committee noted that the Clerk has asked the District Council about the latest position with regard to the Call for Sites and the emerging Local Plan.
5. **Members of the Public** – Members of the public present did not wish to speak.
6. **Copy Letters of Objection/In Support/Observations** – The Committee noted the letter received with regard to DC/16/2770/FUL – Land at Emerald Close – Proposal for Erection of nine dwellings and creation of access road.
7. **Schedule of Applications/Proposals** – The Committee considered and made its formal recommendations to the Local Planning Authority - (LPA). (Full details are available with these Minutes).
8. **Schedule of Planning Decisions** – The Committee noted the updates. (Full details are available with these Minutes).
9. **Local Planning Authority (LPA) Planning Meetings** – There were no updates.
10. **New Suggestions for Press, Media and Radio** – There were no new matters.

**11. Matters of Communication of Sufficient Urgency and Importance as Agreed by the Chairman for Discussion**

- Street Naming and Numbering – 2 new dwellings rear of 105 Bell Lane - The Committee noted the correspondence received from the LPA, where there are two properties being built behind 105 Bell Lane and the developer is proposing that the new drive be named 'Bell Gardens', addressing the properties as "1 & 2 Bell Gardens", Bell Lane. They cannot be named "a" and "b" because there is another application being progressed behind 103 for two properties which would be "3 & 4 Bell Gardens", Bell Lane. It is not recommended to have "a,b,c & d" and the LPA advise that refusal can only be based upon practical issues. The Committee commented that the suggested street name of "Bell Gardens" seems sensible, provided that in practical terms this name will not cause any confusion for the Royal Mail.

**12. Date of Next Meeting** – The next Planning and Development Committee Meeting will be held on Monday, 15<sup>th</sup> August 2016 at 6.15pm. (Plans will be available to view from 6pm in the Council Chamber at the Town Council Offices).

**13. Agenda Items for Next Meeting** – Members had no requests for items to discuss at the next Meeting.

There being no other business, the Meeting closed at 6.40pm.

**Signed: Chairman**.....**Date**.....