

KESGRAVE TOWN COUNCIL
Planning and Development Committee Minutes
Minutes of the Meeting of the Planning and Development Committee held on
Monday, 14th September 2015

Councillors Present:

Councillors:

P Mills (Chair)

N Beecroft-Smith

B Crutchfield

D Issacs

J Ogden

I Wallace (*from the beginning of Minute Number 5*)

In Attendance:

- Mrs S Clements (Clerk to the Council)
 - There were no members of the public present and so there was no adjournment to facilitate anybody to speak.
1. **Apologies for Absence** – An apology for absence was received from Councillor Archer due to him being away on holiday. This was accepted by the Committee.
 2. **Declaration of Interests** – There were no declarations of interest.
 3. **Minutes of the Last Meeting held on the 17th August 2015** – These Minutes were received, considered and approved by the Committee. The Chairman signed and dated them and initialled each page at the Meeting.
 4. **Matters Arising/Clerks Report/Update** – There were no matters arising.
 5. **Schedule of Applications/Proposals**

Planning Application Number	Address of Application	Details of Proposal	Voting and Recommendation
DC/15/2681/FUL	35 St Olaves Road, Kesgrave	Erection of 2 dwellings, construction of new access and associated works	The Town Council recommended refusal. Voting was unanimous. The Council take this view on the basis of DM07. It was noted that this proposal is out of character with the area, where no amenity space would be left.
Appeal Ref:- APP/J3530/D/15/3041553 DC/15/0843/FUL	53A Penzance Road, Kesgrave	Retention of fence on retaining wall adjoining highway.	The Committee noted that the Appeal has been dismissed and it therefore makes no recommendation.

Suffolk County Council C15/3058/CCC	Cedarwood Primary School, Kesgrave	Retention of singular modular building for three years	Permission Granted (County Deemed Application). The Town Council noted and recommended approval of the proposal of this County deemed application, which the County has already approved. (Voting was unanimous).
DC/15/3357/FUL	48 Edmonton Road, Kesgrave	Proposed single storey rear extension	The Town Council noted that similar extensions are evident in this area and recommended approval. (Voting was unanimous).
DC/15/2635/FUL	47 Main Road, Kesgrave	Garage being changed into a dog grooming saloon	The Committee noted the proposal and recommended approval, provided that vehicular access and noise are not issues. The opening and closing times need to be taken into account and strictly adhered to as part of the proposal. (Voting was unanimous).

6. **Representation from Kesgrave Town Council at Local Planning Authority Development Control Meetings – Appeal - 3 Ashdale Road, Kesgrave - DC/143795/FUL** – The Committee noted that this proposal has been referred to the Secretary of State for a decision and that it will be considered by the Town Council at its next Committee Meeting on the 5th October 2015. The Local Planning Authority (LPA) requires a response by the 8th October 2015.
7. **Neighbourhood Plan** – The Clerk reported on the free of charge seminar that she will be attending on the 1st October 2015 at Stratford St Andrew. She advised the Committee that a productive and very useful information gathering and research Meeting took place today (14th September 2015), with Martlesham Parish Council, where Councillor Comber also attended. The Clerk has also set up a Meeting with Rendlesham Parish Council on the 22nd September 2015.
The details that the Clerk has obtained regarding other Councils who have commenced or have in place such a Plan were received and noted. It was

agreed that Councillors Beecroft-Smith, Crutchfield, Issacs, Ogden, Mills and Wallace would form part of an initial Working Party. The Committee agreed that the Working Party would be opened up to other Town Councillors and possibly, community groups.

8. **Suggestions for Kesgrave News Articles – November 2015 Edition** – The draft article for the October 2015 was received and noted. The Committee asked for the Clerk to remind local people that the Town Council is proposing to compile a Neighbourhood Plan and that it has set up a Working Party
9. **One Stop, Penzance Road, Kesgrave** – The Clerk reported on negotiations both locally and at Head Office level with One Stop who have confirmed that they have contacted both their own and external delivery services and instructed that all delivery vehicles do not in future, park at either of the bus stops in this area when making deliveries to the One Stop shop. One Stop has emphasised to suppliers that parking at any of the bus stops is illegal from a highway viewpoint. The situation will be monitored by One Stop and the Clerk. The Police, District Council's Local Planning Authority and the County Council's Highway Department have all been involved in resolving this highway and safety issues.
10. **Matters of Communication of Sufficient Urgency and Importance as Agreed by the Chairman for Discussion** –
 - There were no matters raised.
11. **Date of Next Meeting** – The next Planning and Development Committee Meeting will be hold on Monday, 5th October 2015 at 6.15pm. (Plans will be available to view from 6pm).

There being no other business, the Meeting closed at 6.50pm

Signed: Chairman.....Date.....