

KESGRAVE TOWN COUNCIL
Planning and Development Committee Minutes
Minutes of the Meeting of the Planning and Development Committee held on
Monday, 26th October 2015

Councillors Present:

K Archer (Vice Chairman)
N Beecroft-Smith
B Crutchfield
D Isaacs
P Mills (Chairman)
J Ogden

In Attendance:

- Mrs S Clements (Clerk to the Council)
- There were no members of the public present.

1. **Apologies for Absence** – An apology for absence was received from Councillor I Wallace.

2. **Declaration of Interests** – There were no declarations of interest.

3. **Minutes of the Last Meeting held on the 14th September 2015** – These Minutes were received, considered and approved by the Committee. The Chairman signed and dated them and initialled each page at the Meeting.

4. **Clerks Report/Update**

Matters Arising Minute Number 4 – Main Road Post Office Branch- The Committee received and noted the response from the Post Office. It noted that the post box at the existing Post Office in Main Road, is not going to be relocated to the proposed new location at Dobbs General Stores. It was also noted that the Post Office have approached Tesco Stores who has declined the offer to have the Post Office relocated at one of their appropriate stores. The revised response from the Assistant Director of the Operational Highways Department of Suffolk County Council was noted. The County Council is now to suggest that Royal Mail should give greater and more detailed consideration to the parking implications of its proposals. Whilst the retention of the Post Office facility is welcomed by the County Council, it shares the concerns of this Town Council and the Police about the unknown effects of parking for the new facility. The County states that it will be unacceptable for the new facility to exacerbate a current problem and worsen the safety for road users. As such, it recommends that the Post Office assesses the current parking provision behind the Store and considers ways in which adequate parking for the Post Office can be provided. To encourage use of the car park the County recommend the provision of adequate signage to the car park. Furthermore, there may be a need to repair or resurface the entrance to the car park from Dobbs Lane, which has deteriorated. If one third of customers come by bike, there should be provision for secure cycle parking adjacent to the Stores.

Finally, consideration could be given to enhanced lighting of the car park to increase customer security at night (subject to any restrictions on light emissions affecting neighbours).

- Matters Arising Minute Number 6 – David Houchell Building Design & Planning Consultants – The Committee received and noted the details of the letter received from two local residents regarding the application numbered DC/14/4114/FUL – Erection of a two bedroomed bungalow, part back garden of 43 Main Road. It also noted the response to this from David Houchell.

5. Schedule of Applications/Proposals – The Committee considered and commented as follows to the Local Planning Authority:-

| Planning Application Number | Address of Application | Details of Proposal | Voting and Recommendation |
|-----------------------------|---|--|---|
| DC/15/4170/FUL | 24 Columbia Close Kesgrave Suffolk IP5 1EY | Demolish existing garage and erect single-storey extension to side of property | No objections were raised. Voting was unanimous. |

6. Representation from Kesgrave Town Council at Local Planning Authority (LPA) Development Control Meetings – The Committee noted that there have not been any LPA Meetings since our last Meeting.

7. Neighbourhood Plan – The Committee received verbal updates from Councillor J Ogden, the Chairman of this Steering Group, following a Meeting on the 12th October 2015. Further Meetings with Rushmere St Andrew and Playford Parish Councils on the 20th October 2015, and Brightwell, Foxhall and Purdis Parish Council held earlier this evening were mentioned.

8. Suggestions for Kesgrave News Articles – December 2015 Edition There were no items.

9. Budget Bids – The Committee considered and requested that a new “ring-fenced” budget pot should be created to build up an appropriate fund for any planning and development future budget expenditure. It was suggested that for the imminent Budget, £2,000 should be set aside for this Committee, separate to the Neighbourhood Plan Budget.

10. Matters of Communication of Sufficient Urgency and Importance as Agreed by the Chairman for Discussion –

- The Committee noted the recent article in the Evening Star newspaper about the 5 new electronic variable road message signs on key routes in the Ipswich area, including Main Road, Kesgrave, where one sign has been erected less than 10 metres outside a row of bungalows without consulting with the residents. It was noted that the press has made a typing error, as this area is actually in Rushmere St Andrew and not Kesgrave.

- The Committee raised its concerns about the ever increasingly debris near to the Sinks Pit area, with sand and dust being deposited on the nearby roundabout. The Clerk was asked to look into this matter.

11. **Date of Next Meeting** – The next Planning and Development Committee Meeting will be hold on Monday, 23rd November 2015 at 6.15pm. (Plans will be available to view from 6pm).

There being no other business, the Meeting closed at 6.50pm.

Signed: Chairman.....Date.....