

KESGRAVE TOWN COUNCIL
Planning and Development Committee Minutes
Minutes of the Meeting of the Planning and Development Committee held on
Monday, 23rd November 2015

Councillors Present:

K Archer (Vice Chairman)
N Beecroft-Smith
B Crutchfield
D Isaacs
P Mills (Chairman)
J Ogden
I Wallace

In Attendance:

- Mrs S Clements (Clerk to the Council)
- There were no members of the public present.

1. **Apologies for Absence** – There were no apologies for absence.

2. **Declaration of Interests** – Councillor Wallace declared a non-pecuniary interest as a local resident under planning application numbered DC/15/4211/FUL 10 Wilding Drive.

3. **Minutes of the Last Meeting held on the 26th October 2015** – These Minutes were received, considered and approved by the Committee.

4. **Clerks Report/Update**

Matters Arising Minute Number 4 – Main Road Post Office Branch- The Committee noted that the consultation period finished on the 5th November 2015. It was noted that the Town Council's formal comments and also the response from the County Council's Highway Department have been noted by the Post Office. Comments from both authorities included concerns and observations with regard to parking and traffic issues. The final response is awaited from the Post Office.

5. **East of England Co-Op** – The Committee noted that the Co-op cannot unfortunately attend this Meeting, but will provide a presentation and update regarding the plans and timeframes with regard to the development of the new store at Hartree Way, Kesgrave at the next Planning and Development Committee Meeting on the 14th December 2015.

6. **Schedule of Applications/Proposals** – The Committee considered and commented as follows to the Local Planning Authority:-

Recommendation	Planning Application Number	Address of Application	Details of Proposal
Approval was recommended, voting was unanimous. It was noted that similar extensions are evident in this area.	DC/15/4170/FUL	24 Columbia Close	Demolish existing garage and erect single-storey extension to side of property
Approval was recommended, voting was unanimous. It was noted that the boundaries are very close, but that similar extensions are evident in this area.	DC/15/4211/FUL	10 Wilding Drive	Proposed alterations and extensions to form single storey utility and cloakroom extension
Approval was recommended, voting was unanimous. It was noted that similar extensions are evident in this area.	DC/15/4551/FUL	99 Penzance Road	Erection of single storey side extension
Approval was recommended, voting was 6 in favour and 1 against.	DC/15/4327/FUL	57 Main Road	Erection of an Ancillary Annexe
Refusal was recommended on the grounds that this conversion will mean some loss of parking in this area, which is already problematic. Voting was unanimous.	DC/15/4208/FUL	12 Turing Court	To convert my garage into a room, with heating and light and give much needed space to the property.

Approval was recommended, voting was 5 in favour and 2 against.	DC/15/4431/FUL	Kesgrave High School, Main Road	Demolition of existing youth club and construction of new dining facility including external courtyard area.
Approval was recommended, voting was unanimous. It was noted that similar extensions are evident in this area.	DC/15/4626/FUL	37 Edmonton Close	Demolition and removal of existing conservatory and detached single storey garage, erect new single storey extension to the rear of the bungalow and a new detached garage located to the rear of the site.

7. **Schedule of Planning Decisions** – The Committee noted these details.

8. **Representation from Kesgrave Town Council at Local Planning Authority (LPA) Development Control Meetings** – The Committee noted details about the new Local Planning Authority (LPA) Scheme of Delegation session held on the 30th October 2015 and attended by Councillor Archer and the Clerk. The Committee is aware of the timeframes and revised processes and procedures with regard to planning proposals that are escalated to the LPA's Development Committee Meetings and LPA officer delegated decisions.

9. **Neighbourhood Plan** – The Committee noted that responses are currently awaited from Brightwell, Foxhall and Purdis Farm, Playford, Rushmere St Andrew Parish Councils. It was noted that the Neighbourhood Plan Steering Group will meet again during January 2016/February 2016.

Open Spaces Analysis Steering Group – Councillor Ogden provided an update following the first Meeting of this Group held on the 9th November 2015, which feeds into the Neighbourhood Plan. He spoke about various fencing options to protect land. The County Council's Open Spaces consultation was discussed at the Meeting and a response was agreed on behalf of the Town Council.

10. **Suggestions for Kesgrave News Articles – January 2016 Edition** – The Clerk reported on the draft details for January 2016. The Committee asked for an item to be included about the HM Queen's 90th Birthday Celebrations/Kesgrave Summer Event during June 2016, inviting members of the public to join the Working Group which has been set up to discuss ideas for this event.

11. **Matters of Communication of Sufficient Urgency and Importance as Agreed by the Chairman for Discussion** – There were no items to report.

12. **Date of Next Meeting** – The next Planning and Development Committee Meeting will be held on Monday, 14th December 2015 at 6.15pm. (Plans will be available to view from 6pm).

There being no other business, the Meeting closed at 6.55pm.

Signed: Chairman.....Date.....