

**KESGRAVE TOWN COUNCIL**  
**Planning and Development Committee Minutes**  
**Minutes of the Meeting of the Planning and Development Committee held on**  
**the 11<sup>th</sup> January 2016**

**Councillors Present:**

K Archer (Vice Chairman)  
N Beecroft-Smith  
B Crutchfield  
D Isaacs  
P Mills (Chairman)  
J Ogden  
I Wallace (*Not Present*)

**In Attendance:**

- Mrs S Clements (Clerk to the Council)
1. **Apologies for Absence** – Councillor Wallace was not present at the Meeting.
  2. **Declaration of Interests** – There were no declarations of interest.
  3. **Minutes of the Last Meeting held on the 14<sup>th</sup> December 2015** – These Minutes were received, considered and approved by the Committee. (Full details are available with these Minutes)
  4. **Clerks Report/Update** – Minute Number 5 – East of England Co-Op – New Store, Hartree Way, Kesgrave – The Clerk updated the Committee following on from the last Meeting and the presentation by the Co-Op. It noted that Fairtrade produce will be stocked in the new Store.
  5. **Members of the Public** – There were no members of the Public present.
  6. **Bell Lane Traffic Lights Solution** – Councillors received a presentation from Councillor Crutchfield. They noted the suggested, proposed scheme including the traffic lights at the junction of Bell Lane being removed and a mini-roundabout being installed at the junction. The Committee also noted the suggestion to the roadwork modifications from Bell Lane to Dr Watson Lane in order to increase the width of the road, so that a right hand lane, solely for those vehicles wanting to turn into Dr Watson Lane could be utilised.
  7. **Schedule of Applications/Proposals** – The Committee considered and commented to the Local Planning Authority. (Full details are available with these Minutes)
  8. **Schedule of Planning Decisions** – The Committee noted these details. (Full details are available with these Minutes).

9. **Representation from Kesgrave Town Council at Local Planning Authority (LPA) Development Control Meetings** – Councillor Archer advised the Committee that he had not needed to attend any of these Meetings since the last Committee Meeting of this Town Council.

10. **Neighbourhood Plan** – The Committee noted that responses are currently awaited from Brightwell, Foxhall and Purdis Farm and Rushmere St Andrew Parish Councils and that Playford Parish Council will be developing its own Neighbourhood Plan. Playford considered that its needs will be different to the priorities of Kesgrave. It was noted that the Neighbourhood Plan Steering Group will meet again on Monday, 25<sup>th</sup> January 2016 at 6.15pm in the Council Chamber at Kesgrave Town Council.

**Open Spaces Analysis Steering Group** – Councillor Ogden advised the Committee that new fences will be erected shortly. This Steering Group will be combined with the Neighbourhood Plan and its next Meeting on the 25<sup>th</sup> January 2016 at 6.15pm in the Council Chamber.

11. **Suggestions for Kesgrave News Articles – March 2016 Edition** – There were no items for inclusion.

12. **Extraordinary Meeting of Kesgrave Town Council – 13<sup>th</sup> January 2016 – 7.15pm – Millennium Jubilee Hall - Planning Application No DC/15/4672/OUT - Phased Development of 300 Dwellings, Provision of Land for Primary School and Associated Landscaping and Open Space with all Matters Reserved Apart from Access - Land to East of Bell Lane, Kesgrave** – The Committee noted the arrangements for this Extraordinary Meeting. It noted that a representative from the applicant - Persimmon Homes Limited and BPT Limited will be attending. Also attending will be Mr Luke Barber, Senior Development Management Engineer, Resource Management from Suffolk County Council on behalf of the County and Highways and Mr Philip Ridley BSc(Hons) MRTPI, Head of Planning and Coastal Management Suffolk Coastal and Waveney District Council (Local Planning Authority), for clarification of any technical or planning matters.

13. **Matters of Communication of Sufficient Urgency and Importance as Agreed by the Chairman for Discussion**

- Dr Watson's Lane - The Clerk reported on correspondence received from the County Highways Department today regarding Dr Watsons Lane. It noted that a local resident has raised concerns about large, unsuitable vehicles using the Lane, including a tractor and a trailer most recently, which resulted in extensive damage to a parked car. The Committee was concerned to hear about these problems, which it was not previously aware of and asked that the County Council investigate further, keeping this Council updated of the outcome.
- Relocation of Post Office to Dobbs Lane – The Committee noted that traffic congestion in this area has escalated further as a result of the refurbishment works to Dobbs Stores. It was noted however, that this will be for a short limited period only.

- Local Planning Authority (LPA) On-Line Plans – The Committee raised its concerns about the clarity of these uploaded documents and plans, which at times, are illegible, due to the size, scale and small fonts.
  - Review of the Changes and Delegation of Powers- Local Planning Authority – The Committee raised its concerns regarding the timeframes regarding these changes, which can be quite challenging for Town and Parish Councils.
14. **Date of Next Meeting** – The next Planning and Development Committee Meeting will be held on Monday, 1st February 2016 at 6.15pm. (Plans will be available to view from 6pm).

*There being no other business, the Meeting closed at 7pm.*

**Signed: Chairman.....Date.....**