

KESGRAVE TOWN COUNCIL
Planning and Development Committee Minutes
Minutes of the Meeting of the Planning and Development Committee held on the 20th
June 2016 in the Council Chamber, Kesgrave Town Council

Councillors Present

K Archer (Vice Chairman) *to middle of Minute Number 10*
N Beecroft-Smith
B Crutchfield (*Apology*)
P Mills (Chairman)
J Ogden
G Thomas
I Wallace

In Attendance:

- Mrs S Clements (Clerk to the Council)
- Mrs C Marsh (Service Development Administrator) *to middle Minute Number 10*

1. **Apologies for Absence** – An apology for absence was received from Councillor Crutchfield.
2. **Declaration of Interests** – Councillor Beecroft-Smith declared a non-pecuniary interest and signed the relevant Interest Book. He took no part in the discussion or subsequent recommendation. PLANNING APPLICATION NO: DC/16/1862/FUL - 8 Bracken Avenue – Proposed Loft Conversion, Two Storey Rear Extension and Alterations.
3. **Minutes of the Last Meeting held on the 6th June 2016** – These Minutes were received, considered and approved by the Committee. (Full details are available with these Minutes).
4. **Clerks Report/Update/Matters Arising** – There were no matters.
5. **Members of the Public** – No members of the public were present.
6. **Copy Letters of Objection/In Support/Observations** – The Committee noted that a further letter of objection has been received by local residents with regard to PLANNING APPLICATION NO: DC/16/2165/FUL - 103/103A Bell Lane – Proposed Erection of Two Bungalow Plots (Plots 3 and 4), and Single Detached Garage.
7. **Schedule of Applications/Proposals** – The Committee considered and made its formal recommendations to the Local Planning Authority. (Full details are available with these Minutes).
8. **Schedule of Planning Decisions** – The Committee noted these details. (Full details are available with these Minutes).
9. **Neighbourhood Plan Steering Group Updates** – Councillors noted that at the last Steering Group Meeting held on the 13th June 2016, Hilary Hanslip a Principal Planner for Policy and Delivery and Neighbourhood Plans together with Andy MacGibbon Planning Policy from Suffolk Coastal District Council attended the Meeting.

Andy MacGibbon is the allocated officer to assist with the Neighbourhood Plan, together with James Cutting from Suffolk County Council.

The Committee noted that the Town Council led Play Area and Open Spaces Working Party and the Traffic and Pedestrian Working Party Meetings and outcomes will feed into the Neighbourhood Plan Steering Group – all of which are overseen by the Planning and Development Committee under its delegated powers or the full Town Council.

- 10. Local Planning Authority (LPA) Planning Meetings** – Councillors noted that the proposal for 300 dwellings off of Bell Lane was considered by the LPA at its Planning Committee Meeting on the 9th June 2016. District Councillors refused the proposal. Councillors Archer, Mills and Ogden attended on behalf of the Town Council. Also Councillor S Fairbrother and Town and District Councillors Lawson and Lynch.

Councillor Archer and Mrs Marsh left the Meeting at this point in order to attend a Suffolk Association of Local Councils (SALC) Meeting.

Request for Referral to Planning Committee- LPA - PLANNING APPLICATION NO: DC/16/1862/FUL - 8 Bracken Avenue – Proposed Loft Conversion, Two Storey Rear Extension and Alterations. Councillors noted that this proposal may be referred to the District Council's Planning Committee. Previous observations to refuse this proposal by this Town Council's Planning and Development Committee were noted, together with objections from local residents. The Committee noted that there appear to be some revisions to the original scheme, including the hipped roof, retaining the cladding and improvements to the street scene and character of the area. Given these revisions, the Committee recommended approval, following the vote, being mindful of the deadline to timescales. (Councillor Beecroft-Smith declared a non-pecuniary interest and signed the relevant Interest Book. He took no part in the discussion or subsequent recommendation). However, it was noted that the matter has become quite confused and protracted with regard to the revisions and no formal details have been communicated whatsoever by the Local Planning Authority and details have not been uploaded onto its website. Councillors raised their concerns about any potential and unknown height issues and requested further detail and revised plans in this regard.

- 11. New Suggestions for Press, Media and Radio** – There were no new matters.
- 12. Matters of Communication of Sufficient Urgency and Importance as Agreed by the Chairman for Discussion** – There were no urgent matters.
- 13. Date of Next Meeting** – The next Planning and Development Committee Meeting will be held on Monday, 4th July 2016 at 6.15pm. (Plans will be available to view from 6pm in the Council Chamber at the Town Council Offices).

There being no other business, the Meeting closed at 7pm.

Signed: Chairman.....Date.....