

**KESGRAVE TOWN COUNCIL**  
**Planning and Development Committee Minutes**  
**Minutes of the Meeting of the Planning and Development Committee held on**  
**the 6<sup>th</sup> June 2016 in the Council Chamber, Kesgrave Town Council**

**Councillors Present**

K Archer (Vice Chairman)  
N Beecroft-Smith  
B Crutchfield (*Apology*)  
P Mills (Chairman)  
J Ogden  
G Thomas  
I Wallace

**In Attendance:**

- Mrs S Clements (Clerk to the Council)
  - One representative from the Public
1. **Election of Chair** – *The Chairman of the Town Council – Councillor Beecroft-Smith took the Chair for this item.* It was proposed, seconded and subsequent agreed following the vote, that Councillor Mills be elected as Chairman of this Committee for the ensuing year.
  2. **Election of Vice Chair** – It was proposed, seconded and subsequent agreed following the vote, that Councillor Archer be elected as Vice Chairman of this Committee for the ensuing year.
  3. **Terms of Reference** –
  4. **Apologies for Absence** – An apology for absence was received from Councillor Crutchfield.
  5. **Declaration of Interests** – These were as follows:-

<b><u>Name of Member</u></b>	<b><u>Type of Interest</u></b>	<b><u>Details about Interest</u></b>	<b><u>Minute Number</u></b>	<b><u>Details in Interest Book</u></b>
Town Councillor Beecroft-Smith	Non-Pecuniary	8 Bracken Avenue	10	Yes
Town Councillor Beecroft-Smith	Non-Pecuniary	20 Bracken Avenue	10	Yes

- 6. Minutes of the Last Meeting held on the 9<sup>th</sup> May 2016** – These Minutes were received, considered and approved by the Committee. (Full details are available with these Minutes).
- 7. Clerks Report/Update/Matters Arising** – Councillors noted:-
- Minute Number 7 – DC/16/1574/FUL 53 Cedar Avenue - Proposed rear single storey extension. – The Committee noted that further information about the window has been received. (Approval was recommended on this proposal previously, subject to these additional details).
  - Minute Number 9 – ENF/2017/0117/DEV – 36 Windrush Road – The Clerk advised the Committee that the Enforcement Officer of the District Council has confirmed that the issues raised do not constitute a breach of planning control.
  - Minute Number 12 - Procedure for Attendance at Suffolk Coastal District Council Planning Meetings – It was noted that information about this process has been uploaded onto the Town Council's Website.
- 8. Members of the Public** – One member of the Public spoke about his concerns relating to PLANNING APPLICATION NO: DC/16/2165/FUL - 103/103A Bell Lane – Proposed Erection of Two Bungalow Plots (Plots 3 and 4), and Single Detached Garage.
- 9. Copy Letters of Objection/In Support/Observations** – The Committee noted that letters of objection have been received by local residents with regard to PLANNING APPLICATION NO: DC/16/1862/FUL - 8 Bracken Avenue – Proposed Loft Conversion, Two Storey Rear Extension and Alterations and PLANNING APPLICATION NO: DC/16/2165/FUL - 103/103A Bell Lane – Proposed Erection of Two Bungalow Plots (Plots 3 and 4), and Single Detached Garage.
- 10. Schedule of Applications/Proposals** – The Committee considered and made its formal recommendations to the Local Planning Authority. (Full details are available with these Minutes).
- 11. Schedule of Planning Decisions** – The Committee noted these details. (Full details are available with these Minutes).
- 12. New Suggestions for Press, Media and Radio** – There were no new matters.
- 13. Local Planning Authority (LPA) Development Control Meetings** – Councillors noted that the proposal for 300 dwellings off of Bell Lane will be considered by the LPA at its Planning Committee Meeting on the 9<sup>th</sup> June 2016. Councillors Mills and Ogden will attend on behalf of the Town Council.
- 14. Adoption of revised Suffolk Flood Risk Management Strategy - protecting vulnerable communities** – Councillors received this Strategy and noted that the County Council has adopted this Strategy. (Full details are available with these Minutes).

- 15. Matters of Communication of Sufficient Urgency and Importance as Agreed by the Chairman for Discussion** – Councillor Mills asked that the Clerk communicate to the District and County Council that this Town Council is disappointed that Parish and Town Councils do not currently have the legal powers to call in a planning application to Appeal/Secretary of State level. (The Committee is aware of the lobbying of the Suffolk Association of Local Councils – SALC with the National Association of Local Councils – NALC).
- 16. Date of Next Meeting** – The next Planning and Development Committee Meeting will be held on Monday, 20<sup>th</sup> June 2016 at 6.15pm. (Plans will be available to view from 6pm in the Council Chamber at the Town Council Offices).

There being no other business, the Meeting closed at 6.55pm.

**Signed: Chairman.....Date.....**