

KESGRAVE TOWN COUNCIL
Planning and Development Committee Minutes
Minutes of the Meeting of the Planning and Development Committee held on the 4th
July 2016 in the Council Chamber, Kesgrave Town Council

Councillors Present

K Archer (Vice Chairman)
N Beecroft-Smith
B Crutchfield (*Apology*)
P Mills (Chairman) (*Apology*)
J Ogden
G Thomas
I Wallace (*Apology*)

In Attendance:

- Mrs S Clements (Clerk to the Council)
- Mrs C Marsh (Service Development Administrator)
- Members of the Public

1. **Apologies for Absence** – An apology for absence was received from Councillors Crutchfield, Mills and Wallace. In the absence of the Chair, the Vice-Chair, Councillor Archer chaired the Meeting.
2. **Declaration of Interests** – There were no declarations of interest.
3. **Minutes of the Last Meeting held on the 20th June 2016** – These Minutes were received, considered and approved by the Committee. (Full details are available with these Minutes).
4. **Clerks Report/Update/Matters Arising** – Minute Number 10 DC/16/1862/FUL - 8 Bracken Avenue – Proposed Loft Conversion, Two Storey Rear Extension and Alterations – Councillors noted the Revisions and accompanying plan. They also noted confirmation from the Local Planning Authority (LPA) that the changes to the scheme include reducing the ridge height to 6m, (previously 7m), removal of the dormer window to the south elevation, maintaining the hipped roof from the front elevation with the insertion of a dormer window to maintain the character of the street scene and to emulate other properties in the area, extending to the rear with a hip to the gable enlargement by 5.8m.(The previous proposal extended to the rear by 4m). Also the applicants have increased the size of the rear extension to provide the desired space, in response to the reduction in space to the first floor. With regard to the reduction of the roof height, other similar enlargements are evident elsewhere in this area.
5. **Members of the Public** – No members of the public were present.
6. **Copy Letters of Objection/In Support/Observations** – The Committee noted that no letters of objection have been received.
 - DC/16/2203/FUL – 20 Spalding Close, Garden room rear extension – The Committee noted that this proposal has been escalated to the LPA Planning Committee, as a result of local residents' objections. It was noted that the cladding on the original dwelling does not appear to be carried through to the proposed Garden room rear extension. This would assist with loss of light

issues. (This Council recommended approval at its last Meeting on the 20th June 2016).

- 7. Schedule of Applications/Proposals** – The Committee considered and made its formal recommendations to the Local Planning Authority. (Full details are available with these Minutes).
- 8. Schedule of Planning Decisions** – The Committee noted these details. (Full details are available with these Minutes).
- 9. Local Planning Authority (LPA) Planning Meetings** – Please refer to Minute Number 6.
- 10. Suffolk Coastal World of Planning Seminar** – The Committee noted that Councillor Archer will attend this session on the 13th July 2016 and that he will provide a brief verbal update at the next Meeting of this Committee on the 18th July 2016.
- 11. New Suggestions for Press, Media and Radio** – There were no new matters.
- 12. Matters of Communication of Sufficient Urgency and Importance as Agreed by the Chairman for Discussion**
 - Notification of Temporary Traffic Order –Councillors noted the road closure from the 25th July 2016 to the 2nd September 2016 for highway drainage improvement works, at C350 Bell Lane, Kesgrave – from the junction with Edmonton Close to outside of number 50 Bell Lane. The alternative route is Edmonton Close, St Lawrence Way, Mackenzie Drive, Bell Lane and vice versa. The Committee noted that the Town Council's website has been updated to reflect this temporary road closure.
 - Kesgrave and Rushmere St Andrew Neighbourhood Plan – Councillors noted that the consultation period for the boundaries has commenced and will finish on the 2nd September 2016.
- 13. Date of Next Meeting** – The next Planning and Development Committee Meeting will be held on Monday, 18th July 2016 at 6.15pm. (Plans will be available to view from 6pm in the Council Chamber at the Town Council Offices).

There being no other business, the Meeting closed at 6.40m.

Signed: Chairman.....Date.....