

**KESGRAVE TOWN COUNCIL**  
**Planning and Development Committee Minutes**  
**Minutes of the Meeting of the Planning and Development Committee held on the**  
**18<sup>th</sup> September 2017**  
**in the Council Chamber, Kesgrave Town Council**

**Councillors Present:**

K Archer (*Apologies*)  
A Athwall  
N Beecroft-Smith (Chairman of the Council)  
G Derrick (*From end of Minute Number 5*)  
G Hamilton (*Apologies*)  
P Mills  
R Patten  
I Wallace (*No Apologies given and Not Present*)

**In Attendance:**

- Mrs S Clements – Town Clerk
  - Two Members of the Public
1. **Welcome and Apologies for Absence** – The Chairman welcomed those present to the Meeting. Apologies for absence were received from Councillor Archer and Councillor Hamilton. Councillor Wallace was not present and did not send an apology for absence.
  2. **Declaration of Interests** – There were no declarations of interest made.
  3. **Minutes of the Last Meeting held on the 4<sup>th</sup> September 2017** – These Minutes were received, considered and approved by the Committee, following the vote. (Copy in Minute Book).
  4. **Clerks Report/Update/Matters Arising** –
    - Minute Number 4 – 79 Dobbs Lane – Breach of Planning Consent – (DC/17/29/29/FUL in relation to Enforcement – ENF/2016/0381/DEV for the original application under reference DC/16/3410/FUL) – The Committee noted that this matter is still being processed by the LPA.
  5. **Members of the Public** – One member of the public spoke about the planning proposal - DC/17/1143/FUL - 67 Holly Road, Kesgrave as a nearby neighbour and asked if the Town Council had received any updates. The member of the public noted that a representative on behalf of this Council will be attending the LPA's Planning Committee Meeting on the 21<sup>st</sup> September 2017.

*Councillor Derrick arrived at this point in the Meeting.*

*One member of the Public left the Meeting at this point.*
  6. **Copy Letters of Objection/In Support/Observations** – The Committee noted that there were no letters received.

- 7. Schedule of Applications/Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority - (LPA). (Copy in Minute Book).
- 8. Schedule of Planning Decisions** – The Committee noted the updates. (Copy in Minute Book).
- 9. Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – The Committee noted the following application will be determined by the next LPA's Planning Committee Meeting:-
- Application Proposal – DC/17/2437/FUL – 67 Holly Road – Erection of single storey front, side and rear extension (including reconstruction of roof to attic accommodation) - amended and reduced scheme that refused Planning Permission DC/17/1143/FUL The Committee noted that this application will be considered by the LPA's Planning Committee on the 21<sup>st</sup> September 2017.
  - Application Proposal – DC/17/3524/FUL - 8 The Woolnoughs - Side extensions to bungalow with associated elevational alterations - The Committee noted that this application has been triggered by a neighbouring objection to possible consideration by the LPA's Planning Committee. The Town Council recommended approval of this proposal at its Meeting on the 4<sup>th</sup> September 2017. The Town Council did however, note that the proposed extensions and associated alternations were large, but that the property is “tucked away” in this residential area.
  - Application Proposal – DC/17/2224/OUT – 165 Main Road - Outline Application - Use of land for the erection of two dwellings with associated garaging/parking (existing single-storey annex to be demolished). Construction of access drive The Committee noted that this application has been triggered for possible consideration by the LPA's Planning Committee Meeting as a result of the Town Council's views. The Committee felt that at its Meeting on the 19<sup>th</sup> June 2017 that this proposal should be refused. It considered that the erection of two dwellings will be contrary to Policy Numbered DM7 and Infilling and Back-land development within the settlement areas and would result in a cramped form of development, be out of character with the street scene and reduce the residential amenity. The existing trees and screening were noted. The Committee had concerns about the access.
- 10. Public Inquiry - Appeal Reference: APP/J3530/W/16/3160194: Land to The East of Bell Lane** – The Committee noted that there were no further updates.
- 11. Neighbourhood Plan Working Party** – The Committee noted that following on from the last Working Party Meeting, that a response is awaited from the Active Communities Officer of the District Council regarding checking of the draft Questionnaires, where it is planned to print and distribute these Questionnaires by the beginning of October 2017. The Clerk agreed to follow this matter up and obtain printing and distribution quotations from at least 3 suitable, local companies.
- 12. Adastral Park Development, Martlesham Heath (CEG Planning Application)** –The Committee noted that there were no further updates.
- 13. Transport and Pedestrian Matters** – The Committee noted:-

- Community Transport Meeting – The Committee noted that a Meeting was held on the 4<sup>th</sup> September 2017 with the Connecting Communities Transport Department of the County Council. They noted that Volunteers are needed and it was agreed that to try and recruit Volunteer Workers via the Town Council's monthly Markets.

Respect Traffic Cones – The feedback from Abbots Hall School, Stowmarket was noted. The School has had the cones for about 6/7 years now and have been through a number of strategies in order to try to make best use of them and ultimately make a positive impact on parking issues and safety for all around its School. The School has encountered many issues though, including residents refusing to part with the cones, School Parents driving over cones, and residents refusing to put cones out.

The School has learnt that whatever strategy it uses, these run their respective courses and the School needs to keep reinventing. The Committee considered and agreed, following the vote, that purchase of these traffic cones under this scheme should not be pursued further.

**14. Local Plan Issues and Options Consultation Document** – Councillors received, and considered some aspects regarding the Core Strategy, which sets the broad scale and distribution of growth (including housing), across the District up to 2027.

**15. Budget Bids** – The Committee considered the suggested budget bids to be considered by the Town Council as part of the Budget planning process for the next financial year. Bids included a request from the Chairman of this Committee who asked if Speeding vehicles signage could be included within the Budget. Combined with a “ring-fenced” amount for paying to the Highways authority for specific quotations for highway related matters, the Committee suggested putting forward a total budget bid of £15,000. For Air Quality Monitoring, it was suggested that a budget bid of £200 be considered and a bid of £10,000 earmarked for the emerging Kesgrave Neighbourhood Plan.

**16. Date of Next Meeting** – The next Planning and Development Committee Meeting will be held on Monday, 2<sup>nd</sup> October 2017 at 6.15pm.

**17. Agenda Items for Next Meeting** – Councillor Patten asked if an item could be included on the next agenda of the Transport and Pedestrian Working Party regarding the Ipswich and Colchester Hospitals NHS Trust Boards combined merger and how a combined single organisation will impact on transport and pedestrian links in the Kesgrave area.

*There being no other business, the Meeting closed at 7pm.*

**Signed: Chairman**..... **Date**.....